

**ALBERTA BEACH REGULAR COUNCIL MEETING  
BEING HELD ELECTRONICALLY VIA ZOOM MEETING  
JUNE 16, 2020  
6:45 P.M. MEETING CLOSED TO THE PUBLIC  
7:00 P.M. MEETING OPEN TO THE PUBLIC**

**AGENDA**

1. CALL TO ORDER
2. CLOSED MEETING SESSION
  - a. Confidential Matter – FOIP Section 16  
Onoway Regional Fire Service – Alberta Beach Purchase Proposal
3. AGENDA ADDITIONS / DELETIONS
4. AGENDA ADOPTION
5. DELEGATIONS
6. CONFIRMATION OF MINUTES
  - a. Regular Council Meeting of May 19, 2020
  - b. Municipal Planning Commission Meeting of May 19, 2020
  - c. Special Council Meeting of May 27, 2020
7. MUNICIPAL PLANNING COMMISSION MEETING
8. OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES
  - a. Things To Do List
  - b. Land Use Bylaw Review – Work Plan, Timeline & General Direction of Project
9. FINANCIAL
  - a. List of Accounts
  - b. Doyle & Company – December 31, 2019 Audited Financial Statements & Letters
10. COMMITTEES & REPORTS
11. CORRESPONDENCE – NO ACTION REQUIRED
  - a. Alberta Municipal Affairs – Municipal Governance during Covid-19 May 15<sup>th</sup> Issue
  - b. Alberta Municipal Affairs – Municipal Governance during Covid-19 May 29<sup>th</sup> Issue
  - c. Alberta Municipal Affairs – 2020 MSI Capital & Operating Allocations
  - d. Alberta Municipal Affairs - Alberta Relaunch Announcement
  - e. Alberta Municipal Affairs – Alberta Relaunch Stage 2 Update
  - f. Alberta Municipal Affairs – Covid-19 Update to Elected Officials
  - g. Alberta Municipal Affairs – 2020 GTF Allocation
  - h. Alberta Health Services – AHS Covid Community Update – June 8, 2020
  - i. Alberta Seniors – Newsletter & Minister’s Statement on Covid-19
  - j. Alberta Urban Municipalities Association – Community Engagement in the Age of Covid-19
  - k. Alberta Urban Municipalities Association – Virtual Session on Keeping Local Elections Local
  - l. Alberta Union of Provincial Employees – Request for Support on letters to Government of AB
  - m. Colleen Klotz – Lake Levels on Lac Ste. Anne
  - n. Hon. Gerald Soroka, MP Yellowhead – Events & Meetings
  - o. Lac Ste. Anne County – Media Release – Lac Ste. Anne Responds to Rising Water Levels
  - p. North Saskatchewan Watershed Alliance – Newsletter May 2020
  - q. Summer Village of South View – Emergency Management Letter to Municipal Colleagues
  - r. Wild Water Commission – Inter Basin Transfer Open Houses
  - s. Alberta Health Services – AHS Covid Community Update – June 12, 2020
  - t. Alberta Municipal Affairs – Legislative Changes for Regional Services Commissions
  - u. Alberta Municipal Affairs – Municipal Governance during Covid-19 June 12<sup>th</sup> Issue
  - v. Hon. Gerald Soroka, MP Yellowhead – Federal Gas Tax Fund
12. CORRESPONDENCE – REQUIRES ACTION
  - a. Alberta Beach Museum – Request Use of Alberta Beach Logo for Museum’s History Book
  - b. Lac Ste. Anne County – Beachwave Park – Proposed Playground Development
13. NEW BUSINESS
  - a. 2020 Roadwork Quotes (O’Hanlon Paving, Park Paving & Spectre Systems)
14. QUESTION PERIOD
15. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD ELECTRONICALLY VIA ZOOM MEETING  
MAY 19, 2020 AT 7:00 P.M.**

**PRESENT:**

- Mayor .....Jim Benedict
- Deputy Mayor .....Angela Duncan
- Councillor .....Bud Love
- Councillor .....Daryl Weber
- CAO .....Kathy Skwarchuk

**ABSENT:**

- Councillor .....Judy Valiquette

**CALL TO ORDER:**

Mayor Benedict called the meeting to order at 7:09 P.M.

**CLOSED MEETING SESSION:** No closed meeting session was held.

**AGENDA ADDITIONS/DELETIONS:** None.

**AGENDA ADOPTION:**

#072-20

MOVED BY Deputy Mayor Duncan that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATION:**

**MR. ALLEN LEE, DOYLE & COMPANY – PRESENTATION OF AUDITED FINANCIAL STATEMENTS:**

The Auditor, Mr. Allen Lee of Doyle & Company presented and reviewed with Council the 2019 Audited Financial Statements. Mr. Lee gave a summary of the 2019 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts. Council thanked Mr. Allen Lee for attending the meeting and for his presentation of the financial statements.

#073-20

**CONFIRMATION OF MINUTES:**

MOVED BY Councillor Weber that the minutes of the Regular Council Meeting of April 21, 2020 be adopted as presented.

CARRIED UNANIMOUSLY

#074-20

**MUNICIPAL PLANNING COMMISSION MEETING:**

MOVED BY Mayor Benedict that the meeting adjourn to hold a Municipal Planning Commission Meeting at 7:30 P.M.

CARRIED UNANIMOUSLY

**MEETING RECONVENED:**

Mayor Benedict reconvened the meeting at 7:53 P.M.

**OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES:**

#075-20

**COVID 19 RE-OPENING PLANS – COMMUNITY FACILITIES:**

MOVED BY Deputy Mayor Duncan that the Alberta Beach Community Facilities only re-open as per Alberta's Relaunch Strategy provided that all Public Health Orders as well as all Provincial & Federal directives and guidelines are being followed with the exception that playgrounds stay closed.

CARRIED UNANIMOUSLY

#076-20

**COVID 19 RE-OPENING PLANS – MEETINGS:**

MOVED BY Councillor Love that Council meetings and any essential meetings resume via zoom meetings or in person meetings provided that all Public Health Orders as well as all Provincial & Federal directives and guidelines are being followed.

CARRIED UNANIMOUSLY

**FINANCIAL:**

#077-20

**LIST OF ACCOUNTS:**

MOVED BY Councillor Weber that the list of accounts in the amount of \$120,706.79 be accepted for information.

CARRIED UNANIMOUSLY

#078-20

**OPERATING SURPLUS FUNDS TRANSFER TO RESTRICTED RESERVES:**

MOVED BY Mayor Benedict that \$177,902.00 operating surplus be transferred to general capital reserves.

CARRIED UNANIMOUSLY

#079-20

**AUDITED 2019 FINANCIAL STATEMENTS (DRAFT):**

MOVED BY Deputy Mayor Duncan that the Audited Financial Statements for December 31, 2019 be accepted as amended.

CARRIED UNANIMOUSLY

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
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#080-20

2020 BUDGET:

MOVED BY Councillor Love that the 2020 Budget be approved as presented.

CARRIED UNANIMOUSLY

**COMMITTEE REPORTS:**

DEPUTY MAYOR DUNCAN:

ALBERTA BEACH AG SOCIETY AGLIPLEX OPERATIONS COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the April 22<sup>nd</sup> meeting (attached).

#081-20

FARMERS MARKET RE-OPENING:

MOVED BY Deputy Mayor Duncan that the Farmer's Market be permitted to re-open provided that all Public Health Orders as well as all Municipal, Provincial & Federal directives & guidelines are being met.

CARRIED UNANIMOUSLY

FCSS REGIONAL COMMITTEE – Deputy Mayor Duncan reviewed and submitted report as well presented and reviewed an FCSS Funding Spreadsheet (attached).

#082-20

FCSS FUNDING SPREADSHEET:

MOVED BY Deputy Mayor Duncan that the FCSS Funding Spreadsheet as presented be approved in principle.

CARRIED UNANIMOUSLY

LAKE ISLE & LAC STE. ANNE WATER QUALITY – Deputy Mayor Duncan reviewed and submitted report on the April 30<sup>th</sup> meeting (attached).

#083-20

LAKE ISLE & LAC STE. ANNE (LILSA) WATER QUALITY MANAGEMENT SOCIETY – REQUEST FOR FUNDING:

MOVED BY Deputy Mayor Duncan that the request from the Lake Isle & Lac Ste. Anne (LILSA) Water Quality Management Society for funds in the amount of \$500.00 for funding towards their operations and matching grant component be approved for 2020.

CARRIED UNANIMOUSLY

ALBERTA COVID-19 RELAUNCH PLAN WEBINAR – Deputy Mayor Duncan reviewed and submitted report on the May 14<sup>th</sup> Webinar (attached).

COUNCILLOR WEBER:

COMMUNITY FUTURES YELLOWHEAD EAST – Councillor Weber reported that the last meeting was held to review a funding application.

COUNCILLOR LOVE:

HIGHWAY 43 EAST WASTE COMMISSION – Councillor Love reviewed and submitted report on the April 28<sup>th</sup> meeting (attached).

MAYOR BENEDICT:

ALBERTA MUNICIPAL AFFAIRS WEBINAR – Mayor Benedict reviewed and submitted report on the May 4<sup>th</sup> Webinar (attached).

DEVELOPMENT PERMIT REPORT:

The Administration Department submitted a report on the 2020 Development Permits issued to date.

#084-20

MOVED BY Councillor Love that the committee reports be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – FOR INFORMATION:**

AB OPTICS LTD. – INTRODUCTORY LETTER:

An introductory letter was received from AB Optics Ltd. advising they have recently acquired Eastlink's existing infrastructure in Alberta Beach and intend to deliver high speed internet and future video services.

ALBERTA CAMPGROUND GUIDE – RE-OPENING YOUR CAMPGROUND SAFELY:

The Alberta Hotel and Lodging Association forwarded their Alberta Campground Guide's Re-Opening your Campground Safely for reference.

ALBERTA COMMUNITY & SOCIAL SERVICES – FCSS COVID-19 UPDATE:

The Minister of Alberta Community & Social Services forwarded an FCSS Covid-19 update and further reported they are temporarily relaxing FCSS funding restrictions to assist in addressing food security needs.

ALBERTA HEALTH SERVICES – 2020 COVID-19 RESPONSE – RECORD OF DECISION:

Alberta Health Services forwarded the Chief Medical Officer's Record of Decision regarding 2020 Covid-19 response which outlines the restrictions and prohibitions put in place through the public health order.

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**ALBERTA HEALTH SERVICES – ALBERTA’S RELAUNCH STRATEGY:**  
Alberta’s Relaunch Strategy, a safely staged Covid-19 recovery plan to relaunch the economy was received from Alberta Health Services.

**ALBERTA MUNICIPAL AFFAIRS – 2020 MAP REVIEW:**  
Alberta Municipal Affairs forwarded their 2020 MAP Review for Alberta Beach which was conducted in March 2020, the report identifies areas of legislative compliance as well as areas deemed to be legislatively non-compliant and requiring attention.

**ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL GOVERNANCE DURING COVID-19:**  
Correspondence was received from Alberta Municipal Affairs regarding Municipal Governance during Covid-19 which included the April 24<sup>th</sup> and May 1<sup>st</sup> issues.

**ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL GOVERNANCE COVID-19 SUMMARY UPDATE:**  
Alberta Municipal Affairs forwarded a letter from the Minister as well as a Municipal Governance Covid-19 Summary Update which included a summary of the key issues raised during the telephone town hall meeting and the province’s activities regarding those issues as well as a summary of the various measures Municipal Affairs has enacted through ministerial orders to assist municipalities respond to the public health emergency.

**ALBERTA MUNICIPAL AFFAIRS – 2020 MUNICIPAL SUSTAINABILITY INITIATIVE PROGRAM CHANGES:**  
Correspondence was received from Alberta Municipal Affairs outlining the program changes to the 2020 Municipal Sustainability Initiative Program.

**ALBERTA SENIORS & HOUSING – MINISTER’S STATEMENT ON COVID-19:**  
Alberta Seniors & Housing forwarded the Special Minister’s Statement on Covid-19 which included a summary of important announcements and updates.

**ALBERTA SENIORS & HOUSING – NEWSLETTER & MESSAGE FROM THE MINISTER:**  
Alberta Seniors & Housing forwarded their newsletter & message from the Minister regarding Covid-19 and Alberta’s relaunch strategy.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – ACCESS TO HEALTH CARE:**  
A letter was received from Alberta Urban Municipalities Association regarding the physician funding changes and access to health care.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – CANADA EMERGENCY RESPONSE BENEFIT (CERB):**  
Correspondence was received from Alberta Urban Municipalities Association regarding the Canada Emergency Response Benefit (CERB).

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA RESOLUTION SUBMISSIONS:**  
Correspondence was received from Alberta Urban Municipalities Association advising that the deadline for AUMA resolution submissions has been extended from May 31 to June 30.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – ALBERTA RELAUNCH STRATEGY:**  
The Alberta Urban Municipalities Association forwarded Alberta’s Relaunch Strategy for information.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – ALBERTA POLICE ADVISORY BOARD APPOINTMENTS:**  
Correspondence was received from Alberta Urban Municipalities Association advising on the board appointments to the new Alberta Police Advisory Board which was recently established to give municipalities a voice in setting provincial policing priorities, it was further reported that Deputy Mayor Duncan has been appointed to the board.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – CANADA EMERGENCY BUSINESS ACCOUNT (CEBA):**  
Correspondence was received from Alberta Urban Municipalities Association regarding the Canada Emergency Business Account (CEBA).

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – 2020 AUMA CONVENTION SURVEY:**  
The Alberta Urban Municipalities Association forwarded correspondence requesting participation in completing a 2020 AUMA Convention survey.

**LAC STE. ANNE COUNTY – DEVELOPMENT NOTICE OF DECISION (NE07-54-02-W5M):**  
A notice was received from Lac Ste. Anne County on the approval of Development Permit Application #193193-20-D0006 on NE 07-54-02-W5M for the installation of a self-support telecommunications installation, equipment shelter and fenced area.

#085-20

MOVED BY Councillor Weber that the correspondence be accepted for information.

CARRIED UNANIMOUSLY

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MAY 19, 2020 AT 7:00 P.M.**

**CORRESPONDENCE – REQUIRING ACTION:**

#086-20

**ALBERTA SENIORS & HOUSING – SENIOR’S WEEK DECLARATION:**  
MOVED BY Deputy Mayor Duncan that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 1-7, 2020 to be Senior’s Week in Alberta Beach.

CARRIED UNANIMOUSLY

#087-20

**MINNAN LIU – GREETING LETTER REQUEST FOR 28<sup>TH</sup> FALUN DAFU DAY ANNIVERSARY:**  
MOVED BY Councillor Love that the request to provide a greeting letter to Minnan Liu regarding the 28<sup>th</sup> Falun Dafa Day Anniversary be accepted for information.

CARRIED UNANIMOUSLY

#088-20

**HIGHWAY 43 EAST WASTE COMMISSION – HAZARDOUS WASTE COLLECTION BINS:**  
MOVED BY Mayor Benedict that the Highway 43 East Waste Commission request that Lac Ste Anne County residents be permitted to use the Alberta Beach hazardous waste collection bin be approved.

CARRIED UNANIMOUSLY

#089-20

**JIM PATRICK – OUTSTANDING PROPERTY TAXES (LOT 10, BLOCK 3, PLAN 6604AO):**  
MOVED BY Mayor Benedict that the request for a reduction in the outstanding property taxes and penalties on Lot 10, Block 3, Plan 6604AO from Jim Patrick be denied.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

#090-20

**BYLAW #274-20 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2020:**  
MOVED BY Deputy Mayor Duncan that Bylaw #274-20, being a bylaw to authorize the rates of taxation for 2020 be read a first time.

CARRIED UNANIMOUSLY

#091-20

MOVED BY Councillor Love that Bylaw #274-20 be read a second time.

CARRIED UNANIMOUSLY

#092-20

MOVED BY Deputy Mayor Duncan that permission be given to read Bylaw #274-20 three times in one sitting.

CARRIED UNANIMOUSLY

#093-20

MOVED BY Mayor Benedict that Bylaw #274-20 be read a third & final time.

CARRIED UNANIMOUSLY

#094-20

**AUGUST 10, 2020 LATE PAYMENT TAX PENALTY:**  
MOVED BY Mayor Benedict that due to the Public Health Emergency of the Covid-19 Pandemic the August 10, 2020 late tax payment penalties be waived.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A question period was held and a brief discussion arose on Alberta’s Relaunch Strategy and whether the Alberta Beach Library was open, the resident was advised that the Library is open for curbside pickup only at this time as they are waiting for further direction from their board.

**ADJOURNMENT:**

The meeting adjourned at 9:04 P.M.

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Mayor – Jim Benedict

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C.A.O. – Kathy Skwarchuk

6.6

**MINUTES OF THE MUNICIPAL PLANNING COMMISSION MEETING  
FOR ALBERTA BEACH  
HELD ELECTRONICALLY VIA ZOOM MEETING  
MAY 19, 2020 AT 7:00 P.M.**

**PRESENT:**

Mayor ..... Jim Benedict  
Deputy Mayor ..... Angela Duncan  
Councillor ..... Bud Love  
Councillor ..... Daryl Weber  
C.A.O. .... Kathy Skwarchuk  
Development Officer.....Kim Kozak

**ABSENT:**

Councillor ..... Judy Valiquette

**CALL TO ORDER:**

Mayor Benedict called the meeting to order at 7:30 P.M.

**AGENDA ADDITIONS OR DELETIONS:** None.

**AGENDA ADOPTION:**

MOVED BY Deputy Mayor Duncan that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

**REQUEST FOR DECISION – DEVELOPMENT PERMIT APPLICATION #20DP06-01:**

Plan 201BT, Block 12, Lot 11 (5007 – 56 Street)

Application for a variance of the front yard setback to the deck from the property line of 5.06 m. (16.8 ft.) to 3.28 m (10.76 ft.).

The Development Officer reviewed the Development Permit Application and the Development Officer’s Report with the members of the Municipal Planning Commission. She has recommended approval subject to the conditions as outlined in her report (attached). The Development Officer further reported on residents that have called to object to the development.

The applicant attended the meeting in support of the application.

MOVED BY Mayor Benedict that Development Permit Application #20DP06-01 for a variance of the front yard setback to the deck from the property line from 5.06 m. (16.8 ft.) to 3.28 m (10.76 ft.) located on Plan 201BT, Block 12, Lot 11 (5007 – 56 Street) be refused for the following reasons; the proposed development will interfere with the use, enjoyment or value of neighbouring properties; and a front yard setback variance of 5.06 m. from 7.60 m. was granted on February 18, 2020.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The Municipal Planning Commission meeting adjourned at 7:53 P.M.

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Mayor – Jim Benedict

\_\_\_\_\_  
C.A.O. – Kathy Skwarchuk

6.c

MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN COUNCIL CHAMBERS  
TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD  
ON MAY 27, 2020 AT 1:00 P.M.

A Waiver of Notice of Special Meeting was signed by each Councillor and is attached to these minutes.

**PRESENT:**

Mayor ..... Jim Benedict  
Deputy Mayor ..... Angela Duncan  
Councillor ..... Bud Love  
Councillor ..... Judy Valiquette  
Councillor ..... Daryl Weber  
CAO ..... Kathy Skwarchuk

**CALL TO ORDER:**

Mayor Benedict called the Special Meeting to order at 1:06 P.M.

#095-20

**AGENDA ADOPTION:**

MOVED BY Deputy Mayor Duncan that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

**HIGH LAKE WATER LEVELS AND FLOODING IN ALBERTA BEACH:**

It was reported to Council that numerous lake front property owners have reported flooding due to the high lake water levels causing damage to public and private property and that this may create a public safety concern. It was also reported that this flooding is also causing a strain on the Trivillage Regional Sewer System due to an influx into the sewer system which also creates the potential of a public health emergency.

#096-20

**DECLARATION – STATE OF LOCAL EMERGENCY:**

MOVED BY Mayor Benedict that Council declare a State of Local Emergency due to flooding from the high lake water levels and further that any costs over \$100,000.00 come back to Council for approval.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The meeting adjourned at 2:09 P.M.

\_\_\_\_\_  
Mayor – Jim Benedict

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C.A.O. – Kathy Skwarchuk

**Objective:**

Review and amend existing Alberta Beach Land Use Bylaw to ensure clarity, consistency, and ease of use for residents. Develop a document that is forward thinking, preparing Alberta Beach for emerging activities and development possibilities.

**Considerations:**

- **Time:** This amendment is comprehensive and warrants a substantial amount of time to effectively address the various details that have already been identified and those that will emerge during the process. Time well spent now will ensure efficiency later.
- **Scope:** With regard to the addition of new Uses and regulations, it may be necessary to prioritize certain Uses that have an immediate impact and identify Uses that should be put aside for future amendments.
- **Ongoing Process:** The goal is to refine the existing document into a regulatory framework that creates a more clear and efficient development context now and to monitor and evaluate these changes to ensure the amendments function in the intended way.

**Work Plan:**

Phase One	Phase Two	Phase Three
Identify and address high level changes that do not have regulatory impact.	Minor regulatory changes. Modification of existing Uses and regulations.	Significant Regulatory changes related to new Uses and districts.
<ul style="list-style-type: none"> <li>- Grammar</li> <li>- Punctuation</li> <li>- General Formatting</li> <li>- Plain Language</li> <li>- Identify duplicate or overlapping Uses</li> <li>- Identify missing Uses &amp; unclarity</li> <li>- Add in previously passed bylaws</li> </ul>	<ul style="list-style-type: none"> <li>- Modify existing Uses and regulations as necessary (informed by Phase One)</li> <li>- Research new Uses (informed by Phase One)</li> <li>- Assess existing general regulations</li> <li>- Assess existing districts (Uses/regulations)</li> <li>- Ensure consistency with existing statutory plans (MDP)</li> <li>- Ensure consistency with existing Strategic Plans (Council Directives)</li> </ul>	<ul style="list-style-type: none"> <li>- Define new Uses</li> <li>- Establish new regulations to support new Uses</li> <li>- Modify regulations</li> <li>- Modify districts</li> </ul>
	<ul style="list-style-type: none"> <li>- Informed by feedback from MPC</li> <li>- Targeted public engagement (Online survey designed to informed particular changes to Uses/Regulations)</li> </ul>	<ul style="list-style-type: none"> <li>- Informed by feedback from MPC</li> <li>- "Open house" (likely digital to ensure Covid19 mitigation)</li> </ul>
Public Hearing		



**Timeline (General Dates):**

Date	Deliverable and Description
June	Defined Project Outline <ul style="list-style-type: none"> <li>• Project outline</li> <li>• Deliverables</li> <li>• Timeline</li> </ul>
July – August	Phase One
August 31	Draft Phase One Complete <ul style="list-style-type: none"> <li>• Document provided to MPC for feedback</li> </ul>
September – November	Phase Two
November 30	Draft Phase Two Complete <ul style="list-style-type: none"> <li>• Document Provided to MPC for Feedback</li> </ul>
December	Provisional Completion of Phase Two <ul style="list-style-type: none"> <li>• Changes made based on feedback</li> <li>• Document is complete to this point</li> </ul>
January - March	Phase Three
March 31	Draft Phase Three Complete <ul style="list-style-type: none"> <li>• Document provided to MPC for Feedback</li> </ul>
Mid April	Provisional Completion of Phase Three <ul style="list-style-type: none"> <li>• Changes made based on feedback</li> <li>• Document is complete to this point</li> </ul>
Mid April	Open House <ul style="list-style-type: none"> <li>• Circulating LUB amendment</li> <li>• Highlighting particularly important aspects</li> <li>• Carried out via digital means (unless large group, in person engagement is possible)</li> <li>• Feedback is taken and organized into a report</li> </ul>
April 30 – Mid May	Bylaw Amendment Provisionally Complete <ul style="list-style-type: none"> <li>• Changes made based on public engagement</li> <li>• Final document has circulated to MPC for feedback</li> <li>• Final changes made.</li> </ul>
May 31	Public Hearing

### General Project Comments:

- Clean up inconsistencies
- Make it easy to read and understand, remove as much legal jargon as possible. The goal is that a resident could read the document and generally understand what they can and cannot do.
- Document should be forward thinking.
- We are open to comments and suggestions based on your knowledge and experience.
- Anywhere that we reference another document, be specific about where to find it. Eg, 3.5(2).
- Anywhere that there is a diagram, eg. 4.14, include distances for clarity
- Performance Bonds: A \$5000 performance bond should be required for all new build and building relocations. Not for accessory buildings
- Front Yard Setbacks: Should front yard setbacks be reduced?
- Minimum Size of Dwelling: Should the minimum size of dwellings be decreased from 1000 sqft?
- Drainage: Do we need better clarification on homeowner's responsibility for drainage when building a new home? (So they don't flood out the neighbouring properties)
- Culverts: Should installation of culverts & property accesses be added to the LUB?
- Home Alarms: Can something be added regarding home alarms going off (False Alarms) fines?
- Fines: Should we attach fines to the LUB?
- Unsightly Property/Noisy/Parties: Should this be added into the LUB or keep separate bylaw?
- Planning & Development fees: The planning and development schedule of fees was passed as policy. This is incorrect as it needs to be a bylaw, therefore the LUB should refer to a Schedule of Fees Bylaw

### Part 1 – General

#### 1. 1.9 Definitions or Meanings

- Clean up and eliminate similar, redundant, and unnecessary definitions. Eg, multiple types of eating establishments
- Decks: More clarity is required on when decks require a permit as well as setback requirements for decks; as well as the expectations regarding roofs and wall structures around the deck.
- Home Occupations & Home Office: need better clarification or definition of what is permitted & what is not, AND what requires a development permit & what doesn't need an application. What is difference between home office and home occupation? (If the property is rented out, should a property owner be required to sign a development permit for a home occupation? Maybe just add that to the application)
- Overweight vehicles: Ex. Tractor units & buses, need to be added back into the LUB. Add not parking of overweight vehicles etc in Residential districts. Or, maybe allow them for an annual fee (to cover road maintenance) if residents in neighbourhood don't object
- Solar and wind power and electric vehicles: We would like to explore how these options could be incorporated into our LUB

### Part 2 – Establishment of Development Control Agencies

### Part 3 – Development Permits

1. 3.2 Home Office: Remove this from the bylaw and deal only with occupations
2. 3.4 Electronic Communications: Right now, electronic communications are not the default. Can we change it to read that unless otherwise specified we will use electronic communications. The exceptions being communications that require documentation via registered mail.

3. 3.5 Permit Applications: Forms should be prescribed by administration, not council.
4. 3.6 Development Permits: Notice should be mailed about before approval to reduce red tape and allow the development authority to make a well-informed decision. If the development is permitted, then notice needs to be posted on the property as per the MGA. Leave in the option for newspaper advertisement. 6. Refers to the timeline for commencement of development, but not completion. I believe this may be addressed in another bylaw. We would like to see completion of a development within 2 years, with the option to apply for an extension if needed.
5. 3.7 of Decision on DP applications: 1.d) should indicate not withstanding 3.7.2
6. 3.7 (page 47): C&D refer to related use. What is related use or not related use for the discretionary uses?
7. 3.10 Contravention: 2. Should this refer to MPC, or is council the correct body?
8. 3.11 Enforcement: This section is confusing and difficult to understand.

#### Part 4 – General Development Regulations

1. 4.3 Onsite Servicing
  - 1. We think it should state that only lots with a residence or business need to connect, not all properties. This could be important should our reserve land subdivide. Also, we need to consider the potential for annexation, and the possibility that we may not be able to service these areas immediately.
  - We would like to mention that if water distribution were to become available, they must connect.
2. 4.7 Relocation of buildings
  - We believe that we should allow in buildings up to 10 years old, instead of 5. Also, older buildings can be applied for and approved by the MPC.
  - To balance the change, we would like to take out ‘may’, and just require these things to be submitted. Also on 4.7.3b we would like a statement of both the location and condition of the building
  - We would also like to add a statement that if the building condition is not satisfactory, the permit can be denied.
  - 5. We do not feel that this statement is necessary. Would there be a reason for it?
  - Refundable Security Deposit: refundable security deposit needs to be added to the LUB for moved on homes
3. 4.8 Excavation, stripping, grading
  - The title doesn’t really match the content, this appears to be doing more with landscaping in general.
  - We believe that some of the section contradicts “development not requiring a permit”.
  - If interpreted literally, this could require permits for all landscaping, including planting flowers.
  - We need more clarity and discussion on the purpose and intent of this section.
4. 4.9 Projections
  - How does this relate to projections over decks?
  - 3. Why is this only for boundaries adjoining a privately owned lot.
5. 4.10 Garages and accessory buildings
  - Why are the setbacks different than for houses?
6. 4.11 4.12 Garage, garden, secondary suites
  - These are all a type of secondary suite and should all be included under secondary suites (1 section to cover all 3)

- No bunk houses, I believe that is already the case
  - Remove the restriction that does not allow a home occupation if you have a secondary suite.
7. 4.16 Parking
- Include all parking requirements in one section. Anywhere that they need to be referenced throughout the document should just refer them to this section. Much like signage.
  - Add parking requirements for secondary suites
  - Are our requirements similar to municipalities of a similar nature?
  - We would like to develop a parking strategy for the village to encourage more development and walkability throughout the village.
  - We would like to consider adding that if a business does not want to supply parking on site or enter into a private agreement, they could pay the village to supply parking (eg on street). This could potentially allow more fulsome development along our main street as well as revenue to the village to help pay for our public parking.
  - Is it necessary that apartment buildings provide off street loading areas?
8. 4.17 prohibited objects
- There are concerns around commercial vehicles parking in residential areas due to the wear and tear on the roads. We would like to discuss options to either limit them to paved roads or require them to have a development permit or instate a business permit bylaw with an annual fee to cover the additional wear and tear on our roads.
9. 4.18 Fences
- Current front yard fence allowed is 1m. We would like to keep this but allow people to apply for a variance up to 1.2m in the front. This would require a development permit application and an opportunity for comment from the neighbours. Would need to come to MPC.
  - 5 & 6. Make consistent rules regarding the types of fences abutting residential neighbourhoods.
  - Would it be reasonable to require slats for chainlink fences abutting or in residential neighbourhoods?
  - Should the height of a fence in the front yard be increased from 3 feet to 4 feet?
  - Where is the height of a fence measured from? (I did have someone ask this question)
10. 4.19 Home occupation
- We believe that we should have a bylaw for business licenses which would deal with home occupations.
  - We do not understand why only 2 people can be working in the home?
  - Storage should be allowed in accessory buildings.
  - Off street parking should be required for all employees
11. 4.20 B&Bs
- C) remove 'c'
  - Should be dealt with in a business bylaw
  - Need to address Air B&B and other such rentals
12. RV Trailers: Clarify that no RV trailers are permitted on vacant parcels without a residence. The
13. 4.22 Signage
- Have one section on signage. Where signage is contemplated elsewhere in the document, refer to the section on signage.
  - Make signage requirements consistent and easy to understand

14. 4.22 Residential Signage

- Should not have to be affixed to the building, but needs to be located on private property (no ROWs), and cannot obstruct sightlines of roads or lake.
- Must be no more than 4ft<sup>2</sup>. If there is to be more than 1 sign, they need to be on the same frame and the total size of both signs must be no more than 4ft<sup>2</sup>.
- All residential properties that have a signage must have a development permit authorizing a home based business. At the time of the permit application, they should indicate the intent to put up a sign, as well as the size and location of the sign.
- Signs in residential areas cannot be lit.
- Free standing signs should be allowed in residential with a home occupation (p.76) with size restrictions.

15. 4.26 Fire Pits

- Allow for wider than 3.0 ft?

Part 5 – Land Use Districts and Regulations

- Permitted & Discretionary: Review/Expand the list of permitted & discretionary uses in each district. (It is noted that the discretionary uses do not go to MPC, only the request for variance goes to the MPC).
- Commercial District: add Banks (Financial Institutions) as permitted use.
- Our general thoughts on this section are that it needs to be as permissive as reasonable and as clear as possible. There also needs to be more consistency throughout, eg. parks are permitted in some districts but are discretionary in others.
- R1, 2, 3 should be combined into one district following the R2 width of 13m, but they could go bigger if they chose. Min foot print should be 500m<sup>2</sup>. (potential for pushback on this)
- Our general vision is to encourage development. On 50ave we would really like to see business with residential on top.
- R4, 5 need more clarity on types of housing. Eg, R4 says that the purpose is to allow row housing, but then row housing is only a discretionary use.
- C1, 2, need more thought put into what is permitted vs discretionary. Some of it seems very arbitrary.
- C3 and M1, as these areas butt up against LSAC, we should be comparing to their LUB for ease of transition should we ever annex. Again, more thought put into permitted vs discretionary uses.
- UR should allow for secondary suites
- US again more thought into permitted vs discretionary

Map

- Generally we are happy with the map, but would like to have a conversation around zoning on 50Ave.

Index of Keywords in the Text

**DOYLE & COMPANY**  
CHARTERED PROFESSIONAL  
ACCOUNTANTS

Allan J. Grykuliak, CPA, CA\*  
Scott T. Mockford, CPA, CA\*  
Allen Lee, CPA, CMA\*  
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June 2, 2020

**THE MAYOR AND COUNCIL**  
**Alberta Beach**  
Box 278  
ALBERTA BEACH, Alberta T0E 0A0

**Re: Audit of the Financial Statements of Alberta Beach  
for the year ended December 31, 2019**

The purpose of this report is to summarize certain aspects of the audit that we believe would be of interest to the Council. This report should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Council and should not be distributed to external parties without our prior consent. We accept no responsibility to a third party who uses this communication.

**Audit Findings**

There are a number of matters that arose during the audit that we would like to bring to your attention, although none of them resulted in a qualified opinion. Each of these matters is summarized briefly below. We would be happy to discuss any of these items in more detail at our upcoming meeting.

**Fraudulent and Illegal Activities**

Our audit procedures were performed for forming an opinion on the financial statements and although they might bring possible fraudulent or illegal activities to our attention, our audit procedures were not designed to detect fraudulent or illegal activities.

In any event, we did not detect any fraudulent or illegal activities, or material misstatements resulting from fraudulent or illegal activities during our audit.

### **Litigation Proceedings**

We have communicated with Alberta Beach's legal counsel to confirm if there were any legal proceedings that may result in recording a provision for any liability that Alberta Beach maybe responsible for. From the communication with the legal counsel there were no legal actions up to the end of March 26, 2020 that counsel was representing Alberta Beach.

### **Significant Weakness in Internal Controls**

We obtained a sufficient understanding of internal controls to enable us to plan the audit. In certain areas, we assessed control risk below maximum and obtained sufficient appropriate audit evidence through tests of control to support that assessment. However, our study and evaluation of internal controls was not sufficient to express an opinion on the effectiveness of Alberta Beach's internal control systems.

Since an audit is not designed to detect all weaknesses in internal controls, there may be weaknesses, which our procedures did not detect.

### **Likely Aggregate Misstatements**

Likely aggregate misstatements at year-end amount to \$0. All adjustments identified have been recorded. See attached copy of the journal entries.

### **Significant Accounting Policies, Estimates and Judgements**

Management is responsible for determining the significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of operations of Alberta Beach. The application of those policies often involves significant estimates and judgements by management.

We are of the opinion that the significant accounting policies, estimates and judgements made by management do not materially misstate the financial statements taken as a whole.

**Audit Issues**

During the course of our engagement, a number of audit issues were encountered but each was satisfactorily resolved.

**Disagreement with Management**

There were no disagreements with management.

**Our audit Opinion**

We did not detect any evidence of misstatements that would have a material effect on the financial statements and, accordingly, we have issued an unqualified audit report.

**Management Letter**

We will be submitting to management a letter on internal controls and other matters that we feel should be brought to their attention. This year there were no recommendations.

We wish to express our appreciation for the co-operation we received during the audit from Alberta Beach's management and staff. We would be pleased to discuss with you any matters mentioned in this letter, as well as any other matters that may be of interest to you.

Yours truly,

**DOYLE & COMPANY**



Allen Lee, CPA, CMA  
AL/gh



**DOYLE & COMPANY**  
CHARTERED PROFESSIONAL  
ACCOUNTANTS

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June 2, 2020

**ALBERTA BEACH**  
Box 278  
ALBERTA BEACH, Alberta T0E 0A0

**Attention: Ms. Kathy Skwarchuk, Chief Administrative Officer**

Dear Ms. Skwarchuk:

Re: Audit of 2019 Financial Statements

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating.

During the course of our audit of the financial statements for the year ended December 31, 2019, we found that the organization has well-established internal controls, which appear to ensure a proper segregation of duties for the size of the organization.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

In closing we would like to take this opportunity to thank Alberta Beach staff for their invaluable assistance during the course of the audit.

Should you have any questions regarding the foregoing, please do not hesitate to contact our office.

Yours very truly,

**DOYLE & COMPANY**



Allen Lee, CPA, CMA  
AL/gh

cc. Mayor and Council

**Alberta Beach**  
**Consolidated Financial Statements**  
**December 31, 2019**

# Alberta Beach

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## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements and all other information contained within this Financial Report. Management believes that the consolidated financial statements present fairly Alberta Beach's financial position as at December 31, 2019 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirement on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The Alberta Beach Council carries out its responsibilities for review of the consolidated financial statements principally through its meeting with management. This Council meets with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Alberta Beach Council has approved the consolidated financial statements.

The consolidated financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by Alberta Beach. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Village's consolidated financial statements.

Kathy Skwarchuk

Chief Administrative Officer

Allan J. Grykuliak, CPA, CA\*  
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## INDEPENDENT AUDITOR'S REPORT

### To the Members of Council

#### Opinion

We have audited the consolidated financial statements of **Alberta Beach**, which comprise the consolidated statement of financial position as at December 31, 2019, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of Alberta Beach as at December 31, 2019, the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process

#### Auditor's Responsibility for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

## INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

### Report on Other Legal and Regulatory Requirements

#### Debt Limit Regulation

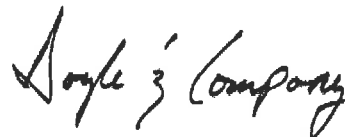
In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Entity's debt limit can be found in note 8.

#### Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 14.

The engagement partner on the audit resulting in this independent auditor's report is Allen Lee, CPA, CMA.

Edmonton, Alberta  
May 19, 2020



Chartered Professional Accountants

**Alberta Beach**  
**Consolidated Statement of Financial Position**  
**As at December 31, 2019**

	2019	2018
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (Note 3)	1,489,605	1,365,247
Restricted cash (Note 4)	188,113	472,887
Receivables		
Taxes and grants in place of taxes (Note 5)	139,123	99,480
Trade and other receivables (Note 6)	75,114	67,850
Supplies for resale inventory	8,969	7,887
	<b>1,900,924</b>	<b>2,013,351</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	30,449	42,579
Deposit liabilities	22,892	14,092
Deferred revenue (Note 7)	188,113	472,887
	<b>241,454</b>	<b>529,558</b>
<b>NET FINANCIAL ASSETS</b>	<b>1,659,470</b>	<b>1,483,793</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 2)	6,190,609	5,763,112
Prepaid expenses	42,471	37,621
	<b>6,233,080</b>	<b>5,800,733</b>
<b>ACCUMULATED SURPLUS (Schedule 1, Note 11)</b>	<b>7,892,550</b>	<b>7,284,526</b>

Subsequent Event - Note 13

Commitments - Note 15

The accompanying notes form part of these financial statements

**Alberta Beach**  
**Consolidated Statement of Operations**  
For the year ended December 31, 2019

	2019 Budget (Unaudited) \$	2019 Actual \$	2018 Actual \$
<b>REVENUE</b>			
Net municipal taxes (Schedule 3)	1,853,936	1,851,833	1,810,571
Campground user fees	254,400	236,784	253,408
Other user fees and sale of goods	12,350	15,088	14,993
Sales to other governments	18,500	17,677	18,075
Franchise fees	58,000	67,360	58,103
Government transfers for operating (Schedule 4)	100,827	105,470	53,727
Local government transfers	10,000	12,000	14,850
Licenses and permits	1,000	8,285	5,793
Fines	47,220	48,334	46,683
Penalties and costs of taxes	35,000	41,740	45,663
Investment income	10,000	26,321	11,885
Rental	109,680	114,133	84,199
Other	1,001	1,488	13,712
	<b>2,511,914</b>	<b>2,546,513</b>	<b>2,431,662</b>
<b>EXPENSES</b>			
Legislative	89,921	88,325	82,348
Administration	649,699	531,535	472,568
Bylaws enforcement	150,685	134,823	144,417
Roads, streets, walks, lighting	666,095	129,781	122,801
Water supply & distribution	59,184	59,184	47,456
Wastewater treatment and disposal	562,697	562,698	563,262
Waste management	112,100	109,143	109,549
Fire department	108,600	107,998	111,553
Public works	430,200	361,909	427,069
Planning & development	22,600	22,364	24,687
Campground	106,900	98,266	104,872
Ambulance	7,200	7,582	9,570
Assessment services	21,660	21,660	-
Recreation & facilities	105,708	102,222	117,430
Alberta Beach boat launch and wharf	51,600	1,300	1,920
	<b>3,144,849</b>	<b>2,338,790</b>	<b>2,339,502</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES BEFORE OTHER</b>	<b>(632,935)</b>	<b>207,723</b>	<b>92,160</b>
<b>OTHER</b>			
Amortization of tangible capital assets	(65,000)	(338,336)	(322,113)
Government transfers for capital (Schedule 4)	540,095	360,128	750,644
Other capital funds for road repairs	-	378,509	-
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES</b>	<b>(157,840)</b>	<b>608,024</b>	<b>520,691</b>
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>		<b>7,284,526</b>	<b>6,763,835</b>
<b>ACCUMULATED SURPLUS, END OF YEAR</b>		<b>7,892,550</b>	<b>7,284,526</b>

The accompanying notes form part of these financial statements



## Alberta Beach

### Consolidated Statement of Change in Net Financial Assets

For the year ended December 31, 2019

	2019 Budget (Unaudited) \$	2019 Actual \$	2018 Actual \$
<b>EXCESS (SHORTFALL) OF REVENUES OVER EXPENSES</b>	<b>(157,840)</b>	<b>608,024</b>	<b>520,691</b>
Acquisition of tangible capital assets	-	(816,306)	(848,046)
Proceeds on disposal of tangible capital assets	-	52,651	62,930
Amortization of tangible capital assets	65,000	338,336	322,113
(Gain) loss on sale of tangible capital assets	-	(2,178)	(1,236)
Prepaid expenses	-	(4,850)	750
	<b>65,000</b>	<b>(432,347)</b>	<b>(463,489)</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>(92,840)</b>	<b>175,677</b>	<b>57,202</b>
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<b>-</b>	<b>1,483,793</b>	<b>1,426,591</b>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<b>-</b>	<b>1,659,470</b>	<b>1,483,793</b>

The accompanying notes form part of these financial statements

**Alberta Beach**  
**Consolidated Statement of Cash Flows**  
**For the year ended December 31, 2019**

	2019	2018
	\$	\$
<b>OPERATING</b>		
Excess of revenue over expenditures	608,024	520,691
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	338,336	322,113
(Gain) loss on sale of tangible capital assets.	(2,180)	(1,236)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	(39,643)	18,600
Decrease (increase) in trade and other receivables	(7,264)	32,780
Decrease (increase) in supplies for resale inventory	(1,082)	(1,581)
Decrease (increase) in accounts prepaid expenses	(4,850)	750
Increase (decrease) in payables and accrued liabilities	(12,130)	17,326
Increase (decrease) in deposit liabilities	8,800	3,492
Increase (decrease) in deferred revenue	(284,774)	(161,109)
<b>Cash provided by operating transactions</b>	<b>603,237</b>	<b>751,826</b>
<b>CAPITAL</b>		
Proceeds on sale of tangible capital assets	52,653	62,930
Acquisition of tangible capital assets	(816,306)	(848,046)
<b>Cash applied to capital transactions</b>	<b>(763,653)</b>	<b>(785,116)</b>
<b>INVESTING</b>		
Decrease (increase) in restricted cash or cash equivalents	284,774	1,592
<b>CHANGE IN CASH EQUIVALENTS DURING THE YEAR</b>	<b>124,358</b>	<b>(31,698)</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>1,365,247</b>	<b>1,396,945</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>1,489,605</b>	<b>1,365,247</b>

The accompanying notes form part of these financial statements

# Alberta Beach

## Schedule of Changes in Accumulated Surplus - Schedule 1

For the year ended December 31, 2019

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2019 \$	2018 \$
<b>Balance, Beginning of Year</b>	409,638	1,111,776	5,763,112	7,284,526	6,763,835
Excess (deficiency) of revenue over expenses	608,024	-	-	608,024	520,691
Unrestricted funds designated for future use	(180,527)	180,527	-	-	-
Current years funds used for tangible capital assets	(816,306)	-	816,306	-	-
Disposal of tangible capital assets	53,130	-	(53,130)	-	-
Annual amortization expenses	338,336	-	(338,336)	-	-
Accumulated amortization on disposed tangible capital assets	(2,657)	-	2,657	-	-
<b>Change in accumulated surplus</b>	-	180,527	427,497	608,024	520,691
<b>Balance, End of Year</b>	409,638	1,292,303	6,190,609	7,892,550	7,284,526

The accompanying notes form part of these financial statements

**Alberta Beach**  
**Schedule of Tangible Capital Assets - Schedule 2**  
**For the year ended December 31, 2019**

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2019	2018
							\$	\$
<b>COST:</b>								
Balance, Beginning of Year	1,349,990	630,439	2,759,249	4,707,906	842,988	321,795	10,612,367	9,857,537
Acquisition of tangible capital assets	-	-	-	738,637	77,669	-	816,306	848,046
Disposal of tangible capital assets	-	-	-	-	(53,130)	-	(53,130)	(93,216)
Balance, End of Year	1,349,990	630,439	2,759,249	5,446,543	867,527	321,795	11,375,543	10,612,367
<b>ACCUMULATED AMORTIZATION:</b>								
Balance, Beginning of Year	-	447,882	762,546	2,780,596	586,164	272,067	4,849,255	4,558,664
Annual amortization	-	29,964	57,483	204,357	29,370	17,162	338,336	322,113
Accumulated amortization on disposals	-	-	-	-	(2,657)	-	(2,657)	(31,522)
Balance, End of Year	-	477,846	820,029	2,984,953	612,877	289,229	5,184,934	4,849,255
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>								
	1,349,990	152,593	1,939,220	2,461,590	254,650	32,566	6,190,609	5,763,112
<b>2018 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>								
	1,349,990	182,557	1,996,703	1,927,310	256,824	49,728	5,763,112	

The accompanying notes form part of these financial statements

**Alberta Beach**  
**Schedule of Property and Other Taxes - Schedule 3**  
**For the year ended December 31, 2019**

	<b>2019 Budget (Unaudited) \$</b>	<b>2019 Actual \$</b>	<b>2018 Actual \$</b>
<b>TAXATION</b>			
Real property taxes	2,086,224	2,084,857	2,041,799
Linear property taxes	25,818	25,818	25,779
Sewer revitalization levy	245,700	245,700	245,700
	<b>2,357,742</b>	<b>2,356,375</b>	<b>2,313,278</b>
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	465,221	476,630	464,519
Designated Industrial	-	160	69
Lac Ste Anne Foundation	38,585	38,585	38,119
Requisition Underlevy	-	(10,833)	-
	<b>503,806</b>	<b>504,542</b>	<b>502,707</b>
<b>NET MUNICIPAL TAXES</b>	<b>1,853,936</b>	<b>1,851,833</b>	<b>1,810,571</b>

The accompanying notes form part of these financial statements

# Alberta Beach

## Schedule of Government Transfers - Schedule 4

For the year ended December 31, 2019

	2019 Budget (Unaudited) \$	2019 Actual \$	2018 Actual \$
<b><u>TRANSFERS FOR OPERATING</u></b>			
Provincial Government - MSI Grant	25,169	25,774	25,169
Provincial Government - FCSS Grant	24,058	24,058	24,058
Provincial Government - STEP Grant	-	-	4,500
Revenue deferred from prior period	51,600	55,638	-
	<b>100,827</b>	<b>105,470</b>	<b>53,727</b>
<b><u>TRANSFERS FOR CAPITAL</u></b>			
Provincial Government - MSI Grant	540,095	360,128	750,644
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>640,922</b>	<b>465,598</b>	<b>804,371</b>

The accompanying notes form part of these financial statements

# Alberta Beach

## Schedule of Consolidated Expenditures by Object - Schedule 5

For the year ended December 31, 2019

	2019 Budget (Unaudited) \$	2019 Actual \$	2018 Actual \$
<b>CONSOLIDATED EXPENSES BY OBJECT</b>			
Salaries, wages and benefits	860,043	790,841	848,503
Contracted and general services	1,269,813	622,863	563,026
Materials, goods, and utilities	396,496	306,588	315,990
Transfers to local boards and agencies	618,497	618,498	611,983
Amortization of tangible capital assets	65,000	338,336	322,113
<b>TOTAL EXPENSES</b>	<b>3,209,849</b>	<b>2,677,126</b>	<b>2,661,615</b>

The accompanying notes form part of these financial statements

# Alberta Beach

## Schedule of Consolidated Segmented Disclosure - Schedule 6

For the year ended December 31, 2019

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	2019 \$
<b>REVENUE</b>							
Net municipal taxes	1,606,133	-	-	-	-	245,700	1,851,833
Government transfers	30,774	6,800	738,637	-	25,358	-	801,569
User fees and sales of goods	11,733	37,553	3,059	-	237,034	1,672	291,051
Investment income	26,321	-	-	-	-	-	26,321
Other revenue	140,648	50,415	57,751	62,894	2,668	-	314,376
	<b>1,815,609</b>	<b>94,768</b>	<b>799,447</b>	<b>62,894</b>	<b>265,060</b>	<b>247,372</b>	<b>3,285,150</b>
<b>EXPENSES</b>							
Salaries, wages and benefits	379,990	87,935	268,012	-	-	54,904	790,841
Contracted and general services	181,678	133,824	40,119	77,238	109,062	66,398	608,319
Materials, goods and utilities	23,986	28,644	183,558	994	77,848	6,102	321,132
Transfers to local boards and agencies	-	-	-	-	14,877	603,621	618,498
Balance, End of Year	585,654	250,403	491,689	78,232	201,787	731,025	2,338,790
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES BEFORE AMORTIZATION</b>	<b>1,229,955</b>	<b>(155,635)</b>	<b>307,758</b>	<b>(15,338)</b>	<b>63,273</b>	<b>(483,653)</b>	<b>946,360</b>
Amortization	4,506	20,809	292,836	-	20,185	-	338,336
<b>NET REVENUE</b>	<b>1,225,449</b>	<b>(176,444)</b>	<b>14,922</b>	<b>(15,338)</b>	<b>43,088</b>	<b>(483,653)</b>	<b>608,024</b>

The accompanying notes form part of these financial statements



**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

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**DESCRIPTION OF OPERATIONS**

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

**1. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

**(a) Reporting Entity**

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

**(b) Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting record revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible assets are acquired.

**(c) Cash and Cash Equivalents**

Cash and cash equivalents consist of cash and cash instruments with a maturity date of less than 90 days deposited in a Canadian financial institution.

**(d) Investments**

Investments are recorded at cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

# Alberta Beach

## Notes to the Consolidated Financial Statements

December 31, 2019

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### 1. SIGNIFICANT ACCOUNTING POLICIES - continued

#### (e) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

#### (f) Inventories for Resale

Land and supplies held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

#### (g) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

#### (h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

#### (i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(j) Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Buildings	25-50
Engineered structures	10-75
Land Improvements	10-25
Machinery and equipment	5-20
Vehicles	10

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

**i) Contributions of Tangible Capital Assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**ii) Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

**iii) Cultural and Historical Tangible Capital Assets**

Works of art for display are not recorded as tangible capital assets but are disclosed.

**(k) Financial Instruments**

**i) Measurement of financial instruments**

Alberta Beach initially measures all of its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

Alberta Beach subsequently measures all of its financial assets and liabilities at amortized cost, except in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and temporary investments, taxes and grants in place of taxes, and trade and other receivables.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, deposit liabilities, and deferred revenue.

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(k) Financial Instruments - continued**

**ii) Impairment**

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would be reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

**2. MEASUREMENT UNCERTAINTY**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

**3. CASH AND TEMPORARY INVESTMENTS**

Council has designated funds of \$1,114,401 (2018 - \$1,111,776) for operating and capital reserves. See (Note 11) for details.

**4. RESTRICTED CASH**

Restricted cash received from various funding agencies can only be used for expenses according to the funders agreements. See Note 7 for details.

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

**5. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLES**

	2019	2018
	\$	\$
Current taxes and grants in place of taxes	108,466	80,474
Arrears taxes	30,657	19,006
	<b>139,123</b>	<b>99,480</b>

**6. TRADE AND OTHER RECEIVABLES**

	2019	2018
	\$	\$
Trade and other receivables	36,811	47,329
GST receivable	31,633	24,684
Requisition under levy	10,833	-
	<b>79,277</b>	<b>72,013</b>
Less: Allowance for doubtful accounts	4,163	4,163
	<b>75,114</b>	<b>67,850</b>

**7. DEFERRED REVENUE**

	2019	2018
	\$	\$
Municipal Sustainability Initiative (MSI) - Capital	19,059	250,943
Basic Municipal Transportation Grant (BMTG)	14,598	14,380
Donation for Trail System	1,000	1,000
LSA Recreation and Cultural Grant	3,500	2,500
Federal Gas Tax Fund (FGTF)	-	-
Alberta Community Partnership Grant (ACP)	98,871	152,447
Wharf Transfer Agreement	51,085	51,617
	<b>188,113</b>	<b>472,887</b>

Funds have been set aside for the above deferred revenue amount. See note 4.

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

**8. DEBT LIMIT**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach be disclosed as follow:

	<b>2019</b>	<b>2018</b>
	\$	\$
Total Debt Limit	3,819,770	3,647,493
Total Debt	-	-
<b>Amount of debt limit unused</b>	<b>3,819,770</b>	<b>3,647,493</b>
Debt Service Limit	636,628	607,916
Debt Service	-	-
<b>Amount of debt service limit unused</b>	<b>636,628</b>	<b>607,916</b>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue excluding government capital transfers. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

**9. TANGIBLE CAPITAL ASSETS**

	<b>2019</b>	<b>2018</b>
	\$	\$
<b>Net Book Value</b>		
Land	1,349,990	1,349,990
Land improvements	152,593	182,557
Buildings	1,939,220	1,996,703
Engineering structures	2,461,590	1,927,310
Machinery and equipment	254,650	256,824
Vehicles	32,566	49,728
	<b>6,190,609</b>	<b>5,763,112</b>

**10. EQUITY IN TANGIBLE CAPITAL ASSETS**

	<b>2019</b>	<b>2018</b>
	\$	\$
Tangible capital assets (Schedule 2)	11,375,543	10,612,367
Accumulated amortization (Schedule 2)	(5,184,934)	(4,849,255)
	<b>6,190,609</b>	<b>5,763,112</b>

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

**11. ACCUMULATED SURPLUS**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<b>2019</b>	<b>2018</b>
	\$	\$
Unrestricted surplus	409,638	409,638
Internally restricted surplus		
Operating reserves		
Economic development - 100 Year	2,625	-
Tax rate stabilization	187,907	187,907
Insurance proceeds - Hayland	44,537	44,537
Capital reserves		
Administrative - equipment	6,803	6,803
Building replacement	28,623	28,623
General capital	910,985	733,083
Parks and recreation	34,494	34,494
Police	25,164	25,164
Public works	40,960	40,960
Waste management	10,205	10,205
	1,292,303	1,111,776
Equity in Tangible Capital Assets (TCA)	6,190,609	5,763,112
	7,892,550	7,284,526

**12. SEGMENTED DISCLOSURE**

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

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**13. SUBSEQUENT EVENT**

Subsequent to year-end, there was a global outbreak of COVID-19 (coronavirus) which was declared a pandemic by the World Health Organization. This has an impact on municipal government operations through the restrictions put in place by the Canadian and provincial governments as well as the Alberta Health Services regarding travel, isolation/quarantine orders, closure of municipal facilities, cancellation or postponement of programs, and deferral of property tax and utility payments. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on Alberta Beach as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the virus, and the duration of the outbreak, including the duration of facility closures, program and service disruptions, and isolation/quarantine measures that are currently or maybe put in place by Canada and other countries to fight the virus.

**14. SALARY AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Months	2019		2018	
		Salary (1) \$	Benefits & Allowances (2) \$	Total \$	Total \$
<b>Mayor</b>					
J. Benedict	12	14,850	-	14,850	14,067
<b>Deputy Mayor</b>					
A. Duncan	12	12,253	-	12,253	13,242
<b>Councillors</b>					
J. Valiquette	12	10,067	-	10,067	10,239
D. Weber	12	13,492	-	13,492	11,014
Bud Love	12	10,567	-	10,567	10,589
<b>Chief Administrative Officer</b>					
K. Skwarchuk	12	120,428	-	120,428	114,655

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.



**Alberta Beach**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2019**

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**15. COMMITMENTS**

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$231,172 (2018 - \$231,436).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$40,923 (2018 - \$32,843), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$18,261 (2018 - \$14,612).

**16. RELATED PARTY TRANSACTIONS**

Alberta Beach is a member of the Tri Village Regional Sewer Services Commission and made payments to the Commission as follows:

	<b>2019</b>	<b>2018</b>
	\$	\$
Service fees	<b>231,172</b>	231,436
Debentures	<b>331,526</b>	331,826
	<b>562,698</b>	563,262

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

# Alberta Beach

## Notes to the Consolidated Financial Statements

December 31, 2019

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### 17. FINANCIAL INSTRUMENTS

#### **Credit Risk**

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

#### **Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

#### **Liquidity Risk**

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

### 18. COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with the current year's presentation.

### 19. BUDGET FIGURES

Budget figures for 2019, as approved by Council, are included in the financial statements for information purposes and are unaudited.

### 20. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.



**aboffice@albertabeach.com**

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**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** May 15, 2020 1:06 PM  
**To:** Kathy Skwarchuk  
**Subject:** Municipal Governance - Covid19 - May 15 Issue  
**Attachments:** FactSheet\_QA\_May 15.pdf

Dear Municipal Chief Administrative Officers:

As a follow up to my message of May 8, 2020, we continue our efforts to ensure you have the tools necessary to carry on with your important governance and management work during this challenging time for all Albertans.

Since my last update, the following has occurred:

- On May 13, 2020, Premier Jason Kenney announced stage one of Alberta's relaunch strategy would begin May 14, 2020, as restrictions are gradually lifted, with a more gradual reopening in Calgary and Brooks.
- Bill 13, the *Emergency Management Amendment Act, 2020*, was signed by the Lieutenant Governor in Council, and took effect on May 12, 2020.

Attached is a Frequently Asked Questions document covering information about the relaunch strategy, as well as some of the more common inquiries recently received by our ministry. Further updates will be issued on a bi-weekly basis, with the next occurring on May 29, 2020.

I also encourage you to continue to visit [alberta.ca](http://alberta.ca) for the latest COVID-19 information and [www.alberta.ca/municipal-government-resources.aspx](http://www.alberta.ca/municipal-government-resources.aspx) for past issues.

These have been challenging times for everyone and the relaunch strategy will add more challenges as you work towards reopening your community in a fashion that continues to ensure the health and safety of your staff and residents. I commend you on your hard work and dedication to your municipality, and hope you are able to take time to rest during this Victoria Day weekend.

Sincerely,

Paul Wynnyk  
Deputy Minister

Attachment – Frequently Asked Question

# Municipal Governance

## During the COVID-19 Outbreak

Frequently Asked Questions – May 15, 2020

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The state of the COVID-19 pandemic and its impact on municipalities continues to evolve. The Province has announced Alberta's Relaunch Strategy and the Province, municipalities, and all Albertans must stay vigilant to continue to slow the spread by respecting the guidelines outlined by the chief officer of medical health. Balancing safety while gradually reopening businesses and resuming normal daily activities at home, work and play remains paramount but also poses many questions for municipal administrators and elected officials.

As Alberta continues down the road to recovery, Municipal Affairs will continue to support and provide bi-weekly updates addressing frequently asked questions and providing information on new tools as they become available.

### Municipal Affairs Updates

Previous COVID-19 updates are available at [www.alberta.ca/municipal-government-resources.aspx](http://www.alberta.ca/municipal-government-resources.aspx)

### Emergency Management

Bill 13 has been signed and took effect on May 12, 2020. It further amends the *Emergency Management Act* to assist with the pandemic response. The changes provide greater clarity and improved coordination between local and provincial responses to pandemics, and future, province-wide emergencies.

**Does a council still have to have a meeting to renew a State of Local Emergency (SOLE) at the end of 7 days if it was declared as a result of the COVID-19 pandemic?**

**NO.** As long as the resolution to declare a COVID-19 pandemic SOLE is passed after May 12, 2020, it does not expire at the end of 7 days. Bill 13 amended section 22(4) of the *Emergency Management Act* to state that a declaration of a state of local emergency lapses at the end of 7 days, or at the end of 90 days if the declaration is in respect of a pandemic.

**Did Bill 13 make other amendments to the *Emergency Management Act* that impact our municipality during the current pandemic?**

**YES.** Additional amendments include providing clear language that it is an offence to be noncompliant with orders made under states of local emergency or a provincial state of emergency and clarify additional authorities for the Minister.

### Alberta Emergency Management Agency

For questions please contact the Alberta Emergency Management Agency at 780-422-9000 or toll-free by first dialing 310-0000.



## Recreational Camping

**Is camping allowed in Provincial Parks this May long weekend?**

**NO.** Reservations relaunched on May 14 for arrivals starting June 1 onward at select provincial campgrounds and launch times are staggered by region. For further recreational camping information visit [AlbertaParks.ca](http://AlbertaParks.ca).

## Economic Relaunch

**The fluid nature of the relaunch timing and detail makes it challenging to stay current. Is there a resource available to help us navigate the relaunch?**

**YES.** The simplest way to stay up-to-date during the relaunch stages is to continue to visit [Alberta's Relaunch Strategy](http://Alberta's Relaunch Strategy) webpage.

**Is there a guide available for businesses reopening in our municipality that can help them reopen and resume operations safely?**

**YES.** [Alberta Biz Connect](http://Alberta Biz Connect) provides workplace guidance and support to businesses and non-profits. The online tool also provides sector-specific guidelines for those able to open in stage one of relaunch to ensure businesses can reopen safely during the COVID-19 pandemic.

### Have a question?

If you have a specific question you would like answered in an upcoming update, please email your request to [ma.lgsmail@gov.ab.ca](mailto:ma.lgsmail@gov.ab.ca).

**Now that Stage 1 of [Alberta's Relaunch Strategy](http://Alberta's Relaunch Strategy) has begun, are there key restrictions and measures that municipal administrators need to be aware of?**

**YES.** Municipal pools, recreation centres and arenas must remain closed. Public attendance at businesses, facilities and events that have close physical contact are also still not permitted, including: arts and culture festivals, major sporting events and concerts. Municipalities should also be strongly recommending the use of masks in public spaces that do not allow for physical distancing of 2 meters.

**Are municipal offices required to reopen during Stage 1 of the relaunch?**

**NO.** As an employer, it is up to each municipality to continue to ensure the health and safety of your employees while still enabling your essential services to operate. Remote working where possible is still advised. Prior to opening, employers must ensure they can operate within the recommended guidelines, and all workplaces are expected to develop and implement policies and procedures to address COVID-19.

**Can municipalities now open outdoor recreational facilities such as fields, playgrounds and courts for public use?**

**YES.** Like other municipal facilities, municipalities may choose to open outdoor recreation facilities if the recommended guidelines can be met such as routine cleaning and disinfecting outlined in both the [Guidance for Outdoor Recreation](#) and [Workplace Guidance for Business Owners](#) documentation. Groups must still be limited to 15 people or fewer and physical distancing of 2 metres must be maintained unless individuals are from the same family. At this time, league play is still not permitted.



**Are local restaurants, cafes, pubs and bars permitted to open during Stage 1?**



**YES.** Restaurants, cafes, pubs and bars can open but must operate at no more than 50% seating capacity. Operators must follow the Workplace Guidance for Business Owners and are required to follow the Food Regulation and Food Retail and Foodservices Code.

**Do municipalities have a role to play in Alberta's Relaunch Strategy?**

**YES.** While provincial and federal governments may bring significant resources to support the management and recovery from a crisis, local municipalities are best suited to understand their own community composition and community needs. Community and business leaders are also the most invested in the long-term recovery of an affected municipality.

**Are there specific issues municipalities should consider as we plan our local relaunch strategy?**

**YES.** Returning a community to a new normal following a pandemic requires planning, monitoring, and adaptation to addressing ongoing and emerging issues. A recovery plan should address issues such as supporting the local economy, supporting the social needs of people in the community, returning municipal services to normal, or adjusting municipal service delivery to deal with the new normal, and protecting the environment. Municipalities should also consider ways that community members can meaningfully participate in its recovery activities to help build resilience within the municipality. Municipal Affairs is developing a Pandemic Response Planning Guide that will be available soon. The Alberta Urban Municipalities Association also hosted a webinar with Dr. Deena Hinshaw and other experts on May 14<sup>th</sup> to discuss with members what a "relaunch" means for municipal and community services. The recording of the webinar will be available on AUMA's YouTube channel this weekend.

**Has a date been set indicating how quickly Alberta can move to Stage 2?**

**NO.** Progression to Stage 2 will be determined by the success of Stage 1, considering health care system capacity, hospitalization and ICU cases and infection rates.

**Municipal Advisory Services**

If you have further questions, please contact us at: 780-427-2225  
or toll-free by first dialing 310-0000  
or email [ma.lqsmail@gov.ab.ca](mailto:ma.lqsmail@gov.ab.ca)

**Additional Resources**

The Federation of Canadian Municipalities continues to compile a list of links and resources for municipalities. <https://fcm.ca/en/resources/covid-19-resources-municipalities>.

In addition, Alberta municipal associations have provided comprehensive resources to assist members during the pandemic. The Alberta Urban Municipalities Association has developed a webpage to act as a quick first reference with links to credible sources for up-to-date information at <https://auma.ca/business-services/employee-benefits/employers/covid-19>. The Rural Municipalities of Alberta's COVID-19 response hub is accessible via <https://rmaalberta.com/about/covid-19-response-hub/>.

**Further Updates**

We will continue to examine ways to support municipalities in navigating through this situation. Future updates will be issued on a bi-weekly basis unless there are issues arising that require urgent communication.

**aboffice@albertabeach.com**

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**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** May 29, 2020 12:53 PM  
**To:** Kathy Skwarchuk  
**Subject:** Municipal Governance COVID-19 - May 29 Issue  
**Attachments:** FAQ sheet May 29 issue.pdf

Dear Municipal Chief Administrative Officers:

As a followup to my message of May 15, 2020, we continue our efforts to ensure you have the tools necessary to carry on with your important governance and management work during this challenging time for all Albertans.

Attached is a Frequently Asked Questions document covering information about the relaunch strategy and some of the more common inquiries recently received by our ministry. Updates will continue to be issued on a bi-weekly basis.

I also encourage you to continue to visit [alberta.ca](http://alberta.ca) for the latest COVID-19 information and [www.alberta.ca/municipal-government-resources.aspx](http://www.alberta.ca/municipal-government-resources.aspx) for past issues.

I recognize that the relaunch adds more challenges as you work towards reopening your community in a fashion that continues to ensure the health and safety of your staff and residents. I hope these frequent updates provide you with the timely information and answers you need and I encourage you to reach out if you have any remaining questions to ensure we address them to the best of our ability.

Sincerely,

Paul Wynnyk  
Deputy Minister

Attachment – Frequently Asked Questions



# Municipal Governance

## During the COVID-19 Outbreak

Frequently Asked Questions – May 29, 2020

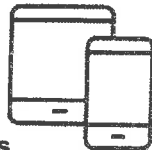
While we continue down the road to recovery together, Alberta Municipal Affairs remains committed to issuing bi-weekly updates that address frequently asked questions as well as provide information on new tools and resources as they become available.

If you would like a specific question answered in an upcoming update, please email your request to [ma.lgsmail@gov.ab.ca](mailto:ma.lgsmail@gov.ab.ca).

### Municipal Affairs Updates

Previous COVID-19 updates are available at [www.alberta.ca/municipal-government-resources.aspx](http://www.alberta.ca/municipal-government-resources.aspx)

## Electronic Meetings



**Does the electronic meeting provisions in the Meeting Procedures (COVID-19 Suppression) Regulation enable all of council to meet in person and have the public only attend through an electronic means?**

**YES.** However, to meet the terms of the regulation and be consistent with the May 26, 2020 letter from the Chief Medical Officer of Health, the CAO or a designated officer must also attend electronically. If council and the CAO or designated officer attend in person, the meeting is not considered an electronic meeting.

Municipal Affairs is currently reviewing whether adjustments to the regulation may be required going forward.

The Meeting Procedures (COVID-19 Suppression) Regulation was put in place in response to the COVID-19 public health emergency to ensure meetings could occur in a manner that complied with the social distancing orders. Section 3 of the regulation allows meetings to be held electronically under specific conditions. Given the MGA already provides for council members to attend electronically, under the regulation it is the attendance of the CAO or a designated officer that determines if the meeting is an electronic meeting.

When the CAO or a designated officer attends electronically, public participation can be restricted to electronic means only. If the CAO/designated officers and council attend in person, the meeting does not meet the requirements stated in the regulation for an electronic meeting, so members of the public must be allowed to attend in person. Public attendance would need to comply with the social distancing orders with respect to the maximum number in the room and the distancing requirements. Electronic transmission of the meeting could be offered as an additional option for the

### Municipal Advisory Services

If you have further questions, please call: 780-427-2225 or toll-free by first dialing 310-0000 or email [ma.lgsmail@gov.ab.ca](mailto:ma.lgsmail@gov.ab.ca)

members of the public or meeting participants that exceed the maximum permitted in the meeting room. **Will the electronic meeting provisions contained in the Meeting Procedures (COVID-19 Suppression) Regulation be permanent?**

**NO.** The purpose of the regulation is to enable meetings to occur in a manner that avoids exposing people to COVID-19. While we recognize that the regulation provides alternatives more reflective of current technology, the regulation was not intended to enable councils to meet in the absence of the public beyond the duration of the pandemic. As part of the red tape reduction initiative and review of the *MGA*, consideration may be given to electronic meeting provisions to enable greater flexibility for municipalities, while also maintaining the public's right to participate.

For now, with the provincial relaunch strategy underway, municipalities should be considering ways to transition back to regular procedures, as public health measures are gradually relaxed. Once the pandemic is no longer in effect, municipal meetings will be required to enable in-person public attendance. Electronic transmission of meetings could continue to be offered as an option, but would not replace public attendance requirements.

## Emergency Management

**If a municipality had a pandemic SOLE in effect when Bill 13: *Emergency Management Act Amendments* came into force, is a new declaration for a pandemic state of emergency required to put in effect the 90 day timeframe?**

**NO.** If a municipality's SOLE declaration states it is specific to a pandemic and it was in effect when Bill 13 was enacted (May 12, 2020), a new declaration is not required; however, the municipality is required to determine/state the duration of the SOLE, which can be extended up to 90 days. If the SOLE declaration did not specifically state it was a pandemic SOLE, a new declaration is required and

must state it is specific to a pandemic to enable the 90-day duration.

If desired, you may renew your SOLE declaration after Bill 13 came into force, and that renewal date would mark the beginning of the 90-day duration for the pandemic SOLE. It is up to each municipality to decide whether or not to let the pandemic SOLE continue or make a new pandemic SOLE declaration.

## Policing Costs

**Will the province consider the cancellation of invoices for policing costs announced as part of Budget 2019 in recognition of the current reduced fiscal capacity of municipalities as they manage their local response to the COVID-19 pandemic?**

**NO.** While the province has announced a number of supports for municipalities and continues to work with local leaders to monitor concerns and respond accordingly, the elimination of the policing invoice is not under consideration at this time.

Also note that invoices for policing costs are not legislatively designated as a requisition, unlike Education Taxes, Senior's Foundations and Designated Industrial Property Assessment. Given policing costs are not designated as a requisition, there is no authority for municipalities to show policing costs as a separate line item on the municipal property tax bylaw, or to levy a specific tax rate for the collection of revenue to support policing costs. As an invoice to the municipality, policing costs must be included in the municipal budget and funded out of the revenue collected from the general municipal tax rate.

For municipalities wishing to provide information to ratepayers on the impact of increased costs for policing on the municipal budget, it is recommended that an insert be included with tax notices that provides that information, along with any other information council would like to communicate to ratepayers, be it budget related or otherwise.

## General Questions

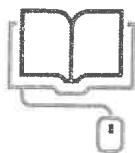
**As part of Premier Jason Kenney's announcement on April 30, 2020 about the phased reopening of businesses and services, he indicated that a supply of non-medical masks would be available to Albertans for use in situations where physical distancing is not possible. Are these masks going to be available soon?**

**YES.** Planning is underway to make 40 million non-medical masks available to Albertans as part of the relaunch. Distribution facilities will be identified in many municipalities to increase access for Albertans. Additional information will be made available as further details are announced.

Mask use is not mandatory; however, Albertans are encouraged to wear non-medical masks in public spaces (e.g., transit, grocery stores, etc.) as a way to prevent respiratory droplets from contaminating other people or surfaces. Masks are not a replacement for other public health measures and good hygiene practices such as hand washing and maintaining two-metre physical distancing as much as possible continue to be encouraged for all Albertans. Rules and guidance for the use of masks in crowded spaces, like mass transit, are available on [Alberta.ca/masks](https://www.alberta.ca/masks).

**Does publishing documents online meet the legislative requirements to make public documents available when offices remain closed to the public?**

**YES.** Where the MGA requires information to be available to the public for public inspection, the Meeting Procedures (COVID-19 Suppression) Regulation enables this to be met by making it electronically available on a municipal website.



**Are there guidelines available to assist with reopening municipal playgrounds?**

**YES.** As of May 22, 2020, municipalities may choose to reopen their playgrounds if they are comfortable that the Chief Medical Officer of Health's guidelines on numbers and physical distancing can be met. The reopening of municipal playgrounds requires careful planning on the part of municipalities. Municipalities can put up signage indicating that users are at their own risk and that the municipality does not accept any liability. You should consult with your legal counsel if you need information about liability. To support municipalities in adapting current practices, the Government of Alberta has released guidance on outdoor activities, including playgrounds. This guidance is available at <https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-playgrounds.pdf>. Please note, using playgrounds does have some risks, and children may find it difficult to avoid touching their eyes, nose, and mouth. Under the direction of the Chief Medical Officer of Health, the Government of Alberta is also advising Albertans to wear facemasks as an extra measure to prevent the spread of COVID-19 in the community.

## Additional Resources

Alberta municipal associations continue to provide comprehensive resources to assist members during the pandemic. The Alberta Urban Municipalities Association has developed a webpage to act as a quick first reference with links to credible sources for up-to-date information at <https://auma.ca/business-services/employee-benefits/employers/covid-19>. The Rural Municipalities of Alberta's COVID-19 response hub is accessible via <https://rmaalberta.com/about/covid-19-response-hub/>.

The Federation of Canadian Municipalities continues to compile a list of links and resources for municipalities. <https://fcm.ca/en/resources/covid-19-resources-municipalities>.

**aboffice@albertabeach.com**

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**From:** MA GEPTbranch <ma.geptbranch@gov.ab.ca>  
**Sent:** May 20, 2020 1:49 PM  
**To:** aboffice@albertabeach.com  
**Cc:** aboffice@albertabeach.com; MA GEPTbranch  
**Subject:** 2020 MSI Allocation Letter  
**Attachments:** Alberta Beach.pdf  
  
**Importance:** High

Greetings. Municipal Affairs is pleased to provide you with the letter confirming your 2020 MSI Capital and Operating allocations. The letter is attached for your reference. Due to our current remote workplace arrangements, we will be providing these letters via email only. If you have any questions, please contact a grant advisor at [ma.geptbranch@gov.ab.ca](mailto:ma.geptbranch@gov.ab.ca).

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Edmonton-South West*

AR100068

May 19, 2020

His Worship Jim Benedict  
Mayor  
Alberta Beach  
PO Box 278  
Alberta Beach AB T0E 0A0

Dear Mayor Benedict,

Over the past few months, our government has taken strong measures to protect Albertans and to support our communities through these extraordinarily difficult times. This includes passing Budget 2020, which builds on our government's commitment to support Alberta municipalities and Metis Settlements. It also includes numerous other measures to support Albertans and respond to the impacts of the COVID-19 pandemic.

As part of the commitment to our local government partners, I am pleased to confirm that \$993 million will be allocated to local governments in 2020 under the Municipal Sustainability Initiative (MSI).

For Alberta Beach:

- The **2020 MSI capital allocation is \$326,626**. This includes \$265,546 in MSI capital funding and \$61,080 in Basic Municipal Transportation Grant funding.
- The **2020 MSI operating allocation \$22,385**.

In light of the current public health and economic crisis, communities are facing unprecedented financial pressures and our government understands this. To help you in addressing these pressures, we are allowing local governments to use MSI operating for any local government expenditure in the 2020 program year and expediting payment of 2020 MSI operating allocations to qualifying local governments.

.../2

We are also making an administrative change to the MSI Capital program to ensure you will receive your payment when you truly need it. Capital funding will be available for those projects that are ready to proceed, which will support economic activity and increase employment across Alberta. You will have received information on these changes recently via email.

To help municipalities and Metis Settlements with capital planning, we have updated the 2021 MSI allocation estimates. Like the estimates provided in November 2019, these amounts are based on the 2021 MSI funding target of \$927.2 million; however, they incorporate more current formula data. In 2022 and beyond, grant funding amounts will be determined by the *Local Government Fiscal Framework Act*.

Links to the 2020 MSI funding amounts for all municipalities and Metis Settlements, the 2021 MSI capital allocation estimates, and the program guidelines are available on the program website. Funding amounts under the federal Gas Tax Fund (GTF) will be confirmed after Infrastructure Canada confirms the total GTF funding amount allocated to the Province in 2020.

I am proud of the work you and your staff are doing to protect our communities in these challenging times, and Municipal Affairs will continue working with you to ensure Alberta's recovery.

Yours very truly,



Kaycee Madu, QC  
Minister

cc: Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach

**aboffice@albertabeach.com**

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**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** Tuesday, June 9, 2020 4:37 PM  
**To:** Kathy Skwarchuk  
**Subject:** Alberta Relaunch Announcement

Attention: All CAOs,

Good afternoon,

I am pleased to advise you that earlier today the Government of Alberta confirmed that the date for Stage 2 of the province's relaunch strategy has been advanced to Friday, June 12th. You can find more information on today's announcement here: <https://www.alberta.ca/alberta-relaunch-strategy.aspx>.

Along with this transition to Stage 2, the province is releasing a series of updated guidance documents to support Stage 2 activities. These documents can be found on the Alberta Biz Connect website (<https://www.alberta.ca/guidance-documents.aspx>) as the single point of truth.

Please be aware that these documents are refreshed periodically, so municipalities are encouraged to refer back to this site regularly to ensure you have the most up-to-date information. Please take note of the General Guidance for all workplaces, particularly to guide Stage 1 and 2 activities that may not have a specific guideline.

While Friday, June 12th is the date for transition to Stage 2, municipalities are able to set their own, later date for the opening of municipal run activities based on their plans and local authority.

If you have questions specific to relaunch, you are welcome to direct them to the PRPT Stakeholders [prptstakeholders@gov.ab.ca](mailto:prptstakeholders@gov.ab.ca) email address.

Sincerely,

Paul Wynnyk  
Deputy Minister

## Notifications

[COVID-19: Stage 2 of relaunch starts June 12. Continue acting safely to prevent the spread while supporting Alberta businesses. Find out how.](#)



[Home](#) → [Government](#) → [Priorities and initiatives](#) → [Key initiatives](#) → [Alberta's COVID-19 response](#) → [COVID-19 info for Albertans](#) → [Alberta's relaunch strategy](#)

## Alberta's Relaunch Strategy

A safely staged COVID-19 recovery plan to relaunch our economy. Stage 2 starts June 12.

- [COVID-19 info for Albertans](#)
- [Cases in Alberta](#)
- [Symptoms and testing](#)
- [Isolation requirements](#)
- [Help prevent the spread](#)
- [Masks](#)
- [Gathering restrictions](#)
- [Outdoor activities guidance](#)
- [Travel restrictions](#)
- [Alberta's relaunch strategy](#)
- [Relaunch guidance documents](#)
- [Restricted and non-restricted services](#)
- [Temporary workplace rule changes](#)
- [Protecting congregate care residents](#)
- [Public health orders](#)
- [Posters and fact sheets](#)

Alberta's Relaunch Strategy puts safety first while we gradually reopen businesses, resume activities and get people back to work. With strict safety guidelines in place, Albertans can and should confidently support Alberta businesses as we relaunch the economy.

While we face a long road to recovery, our collective efforts have helped slow the spread of COVID-19. We must ensure the sacrifices we've already made are not wasted. To be successful, we must stay vigilant to slow the spread: follow public health measures, practice physical distancing and good hygiene, and continue acting responsibly.

- [Pandemic response](#)

Strongest public health guidelines were in place to flatten the curve.

Prior to May 14

- [STAGE 1: May 14–June 11](#)

Some reopening of businesses and services, while protecting Albertans.

We are here

- [STAGE 2: Starting June 12](#)

Further reopening of businesses with continued protections in place. Relaxing some public gathering restrictions.

Starting June 12

- [STAGE 3](#)

Opening all workplaces and relaxing public gathering restrictions.

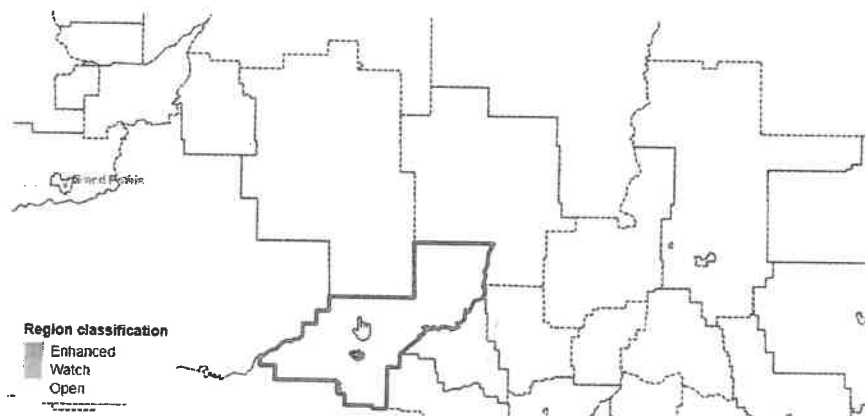
Timing TBD

Previous date [Next date](#)

## COVID-19 status map

Learn more about regional relaunch status in your community, including whether additional measures are in place to prevent the spread of COVID-19.

[View the map](#)



## Key measures to watch and timing

<https://www.alberta.ca/alberta-relaunch-strategy.aspx#stage2>



Thanks to Albertans, the health care system continues to be able to cope with COVID-19.

The plan to move forward requires careful monitoring and respecting all guidelines outlined by the chief medical officer of health.

Each stage of relaunch depends on our ability to keep infection numbers low. Health measures we are watching include hospitalizations and Intensive Care Unit (ICU) occupancy. Confirmed cases will be monitored in real time to inform proactive responses in localized areas of the province.

## Relaunch stages

As public health measures are relaxed, we will evaluate, monitor and adjust course as needed.

Decisions will be applied at both provincial and local levels. An outbreak may result in enhanced health measures being implemented in a local area.

Enhanced infection prevention and control measures, including physical distancing requirements of at least 2 metres, will remain in place throughout all stages.

For more details:

- [Alberta's Relaunch Strategy - Updated June 9](#) (PDF, 1 MB)
- [View the COVID-19 status map and sign up for local notifications](#)
- [Get workplace guidance for reopening](#)
- PANDEMIC RESPONSE (Prior to May 14)

During the pandemic response, the strongest public health guidelines to manage COVID-19 and foundational elements to support relaunch were put in place.

### • STAGE 1 (May 14 – June 11)

Stage 1 allowed some businesses to resume operations starting May 14 with enhanced infection prevention and controls in place. The cities of Calgary and Brooks reopened more gradually due to higher case numbers and fully entered Stage 1 as of June 1.

#### Lifted restrictions – Stage 1

- retail businesses like clothing, furniture and book stores
- all farmers' market vendors
- hairstyling and barber shops
- cafés, restaurants, pubs and bars can reopen for table service at 50% capacity
- some scheduled, non-urgent surgeries to resume gradually
- museums and art galleries
- daycares and out-of-school care, with occupancy limits
- day camps, including summer school, with occupancy limits
- post-secondary institutions will continue course delivery, with flexibility for in-person delivery once the existing public health order prohibiting in-person classes is lifted
- places of worship and funeral services, if they follow sector-specific guidance
- dog parks and playgrounds, unless restricted by municipal authorities

*With strong testing data showing low infection rates and the health care system experiencing low hospitalization and ICU cases, Alberta is ready to proceed to Stage 2 starting June 12.*

### • STAGE 2 (Starting June 12)

Stage 2 will allow additional businesses and services to reopen and resume operations starting June 12 with 2 metre physical distancing requirements and other public health guidelines in place.

Business operators, sport and recreation services can determine if they are ready to open and ensure all guidance for workplaces is met.

#### What can open with restrictions

- K-12 schools, for requested diploma exams and summer school, following guidance
- libraries
- more surgeries
- wellness services such as massage, acupuncture and reflexology
- personal services (esthetics, cosmetics skin and body treatments, manicures, pedicures, waxing, facial treatments, artificial tanning)
- movie theatres and theatres
- community halls
- team sports
- indoor recreation, fitness and sports, including gyms and arenas
- pools for leisure swimming
- VLTs in restaurants and bars
- bingo halls and casinos (but not table games)
- instrumental concerts
- provincial campgrounds at full capacity

#### Events and gatherings can be larger in stage 2

- 50 people maximum: indoor social gatherings, including wedding and funeral receptions, and birthday parties
- 100 people maximum: outdoor events and indoor seated/audience events, including wedding and funeral ceremonies
- No cap on the number of people (with public health measures in place):
  - worship gatherings
  - restaurant, cafes, lounges and bars
  - casinos
  - bingo halls
- More flexibility for 'cohort' groups – small groups of people whose members do not always keep 2 metres apart:
  - a household can increase its close interactions with other households to a maximum of 15 people
  - performers can have a cohort of up to 50 people (cast members or performers)
  - sports teams can play in region-only cohorts of up to 50 players (mini leagues)
  - people could be part of a sports/performing and household cohort.

#### Still not approved in stage 2

- social gatherings that exceed above listed maximums

- regular in-school classes for kindergarten to Grade 12. Classes will resume September 2020
- vocal concerts (as singing carries a higher risk of transmission)
- major festivals and concerts, large conferences, trade shows and events (as these are non-seated social events and/or vocal concerts)
- nightclubs
- amusement parks
- hookah lounges (permitted for food and drink only)
- major sporting events and tournaments
- non-essential travel outside the province is not recommended – this won't be lifted until stage 3 of the relaunch strategy

*The success of Stage 2 will determine when Alberta progresses to Stage 3. Factors are active cases, health-care system capacity, hospitalization and intensive care unit (ICU) cases, and infection rates.*

- STAGE 3 (Timing TBD)

Stage 3 timing will be determined based on health indicators. Some restrictions and enhanced protection controls will remain in place.

**Lifted restrictions**

- fully reopening all businesses and services, with some restrictions
- larger gatherings permitted (number of people to be determined)
- arts and culture festivals, vocal concerts and major sporting events will be permitted with restrictions
- nightclubs will reopen, with restrictions
- industry conferences can resume, with restrictions
- no restrictions on non-essential travel

**Continuing restrictions**

- physical distancing restrictions will be maintained

## Conditions for relaunch

To ensure a safer reopening, the following elements are in place:

- enhance our nation-leading testing capacity at the highest level in Canada
- robust and comprehensive contact tracing, aided by technology, to quickly notify people who may have been exposed
- support for people who test positive to enable effective isolation and contain spread
- stronger international border controls and airport screening, especially for international travellers
- rules and guidance for the use of masks in crowded spaces, like mass transit
- strong protections for the most at-risk, including those in long-term care, continuing care and seniors lodges
- a rapid response plan in the event of possible outbreaks of COVID-19

## COVID-19 INFORMATION

# RELAUNCH CONSIDERATIONS - TEMPLATE

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As part of your plans to reopen your business, you may wish to share how you are reducing the risk of transmission of COVID-19 among your staff and customers.

The template includes considerations to help guide you as you plan to open. This should be completed using Alberta's [Workplace Guidance for Business Owners](#), which provides general guidance applicable to all sectors; as well as sector-specific guidelines available on [Alberta Biz Connect](#) and any additional requirements of your business or sector association.

### Guidelines:

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#### Distancing Measures – Refer to page 8

**Considerations:** *How will you ensure people maintain 2 metres between each other? Do you need to maintain directional traffic flow? How would you limit congregating (e.g., in break rooms, communal spaces, rest areas, etc.)? How will you limit the overall number of people in your space? Refer to the Personal Protective Equipment (PPE) section to mitigate the risk of transmission when 2 metre distancing cannot be maintained.*

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#### Cleaning – Refer to pages 5-6

**Considerations:** *How will cleaning on high touch surfaces be maintained in your location (e.g., bathroom, chairs, doorknobs, break rooms)? How will you train and ensure workers or volunteers keep equipment clean? If you are a business, how will work surfaces, order screens, debit machines and cash registers be cleaned?*

## COVID-19 INFORMATION

# RELAUNCH CONSIDERATIONS - TEMPLATE

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### Screening for Symptoms - Refer to page 4

*Considerations: How will you be aware of symptoms in staff, customers, congregants or volunteers, such as fever, sore throat, cough, runny nose or difficulty breathing? Have you provided education or communication of self-monitoring of symptoms? Have you identified a space where staff or volunteers can be separated from others if they develop symptoms? Have you considered what you would do if you see increased absenteeism due to illness or isolation requirements? Have you considered absenteeism policies that encourage staff members or volunteers to stay home when ill, in quarantine (self-isolation), or if they are taking care of children or someone who is ill? Are you maintaining a log of staff or volunteer attendance? What is your response plan for staff who come to work with symptoms?*

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### Personal Protective Equipment (PPE) – Refer to pages 6-7, Appendix C

*Considerations: How will you promote PPE use (e.g., masks or gloves) when people are unable to be 2 metres apart? If 2 metres cannot be maintained and PPE is necessary, where would you obtain it? Have you considered installing physical barriers (e.g., acrylic plastic window or high-walled cubicle) to reduce exposure when 2-metre distancing is hard to maintain?*

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### Responsibilities

*Considerations: Who will be responsible for ensuring staff, customers, congregants and volunteers are following your precautions? Have you updated contact information for staff and volunteers so that they can be notified in the event of a known exposure? What would your approach be if you had to manage a situation where there was apparent non-compliance with your plans/direction?*

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**From:** EDTT Minister Office <EDT.MinisterOffice@gov.ab.ca>  
**Sent:** Tuesday, June 9, 2020 5:24 PM  
**To:** EDTT Minister Office  
**Subject:** Alberta Relaunch Stage 2 Update

Good afternoon,

I am reaching out to you today on phase 2 of Alberta's relaunch.

Today, Premier Kenney announced that Alberta will be moving into phase 2 of relaunch earlier than expected, on June 12<sup>th</sup>. This is thanks to the care and common sense demonstrated by Albertans. Our data tells us our active cases are low, hospitalizations are trending downward and people are taking action to protect the most vulnerable and prevent the spread of the virus. As Premier Kenney said "we will continue to move forward together to overcome any tough times ahead, but responsible Albertans should be proud of the vigilance they have shown to date".

Announced today are the following changes:

### What can open with restrictions

- K-12 schools, for requested diploma exams and summer school, following guidance
- Libraries
- More surgeries
- Wellness services such as massage, acupuncture and reflexology
- Personal services (esthetics, cosmetic skin and body treatments, manicures, pedicures, waxing, facial treatment, artificial tanning)
- Indoor recreation, fitness, and sports, including gyms and arenas
- Movie theatres and theatres
- Community halls
- Team sports
- Pools for leisure swimming
- VLTs in restaurants and bars

- Casinos and bingo halls (but not table games)
- Instrumental concerts

The 50 per cent capacity limit for provincial campgrounds is also being lifted. Over the coming days, the online reservation system will be updated and sites will come online in phases. By July 1, all camping sites will be open for reservations. First-come, first-served sites may open sooner. Information on additional sites will be added to [alberta.parks.ca](http://alberta.parks.ca) when they become available.

### **Events and gatherings can be larger in stage two**

Maximum 50 people:

- Indoor social gatherings – including wedding and funeral receptions, and birthday parties

Maximum 100 people:

- Outdoor events and indoor seated/audience events – including wedding and funeral ceremonies

No cap on the number of people (with public health measures and physical distancing in place):

- Worship gatherings
- Restaurants, cafés, lounges and bars
- Casinos
- Bingo halls

**There is more flexibility for ‘cohort’ groups – small groups of people whose members do not always keep two metres apart:**

- A household can increase its close interactions with other households to a maximum of 15 people
- Performers can have a cohort of up to 50 people (cast members or performers)
- Sports teams can play in region-only cohorts of up to 50 players (mini leagues)
- People could be part of a sports/performing and household cohort

Everyone is encouraged to follow public health guidelines and notify others in the cohort(s) if they have symptoms or test positive for COVID-19. If they do test positive or have symptoms, mandatory isolation is required.

For more information please visit <https://www.alberta.ca/biz-connect.aspx> here you will find guidance documents for reopening, information on PPE and a searchable FAQ. If you have any more questions, please do not hesitate to reach out to me or email [bizconnect@gov.ab.ca](mailto:bizconnect@gov.ab.ca)

Thank you,

Minister Tanya Fir

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

**aboffice@albertabeach.com**

*cc: Council*

---

**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** Thursday, June 11, 2020 3:51 PM  
**To:** Jim Benedict  
**Subject:** COVID-19 Update to Elected Officials - Mass Email early June Issue  
**Attachments:** AR101173\_Mass\_Email.pdf

Attention: All CEOs





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Edmonton - South West*

AR101173

Dear Mayors and Reeves,

As a follow up to my previous letter, we continue our efforts to ensure municipalities have the support and flexibility they need to protect the health and safety of their residents and their local business communities during the greatest challenge facing Albertans in more than a century.

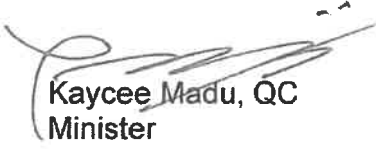
I truly appreciate the amount of patience, resilience, and local leadership involved in supporting the province's relaunch strategy as we navigate our way through stage one and beyond.

Thank you again for joining me for our telephone town hall meetings, along with the Chief Medical Officer of Health, Dr. Deena Hinshaw, and various other Cabinet ministers. This continues to be an essential forum for hearing your questions and sharing information.

I am pleased to share the attached document that includes the most recent information on provincial initiatives and funding programs that will help municipal governments support local jobs and stimulate the economy to ensure we are able to overcome this pandemic and come out even stronger than before.

We will continue to consider ways to support municipalities, and will provide further updates as new information becomes available.

Yours very truly,



Kaycee Madu, QC  
Minister

Attachment: Town Hall Teleconference Q & A

# Questions & Answers:

## Town Hall Teleconferences

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*Are there any updates in regards to economic stimulus programs?*

- The Government of Alberta is in the advanced stages of determining options to help stimulate local economies and is working closely with the federal government on federal infrastructure and emergency operating funding. Any announcements will be made as soon as decisions are finalized.

*Have there been any changes to the Municipal Sustainability Initiative (MSI) program?*

- Our government has taken strong measures to protect Albertans and to support our communities in these extraordinarily difficult times.
- Municipal Affairs has carried out a number of initiatives to support local governments in responding to the impact of the COVID-19 pandemic, including making some temporary administrative changes to the MSI program to help municipalities deal with this unique situation.

### **MSI Operating**

- To help address these pressures, we are allowing local governments to use MSI operating for any local government expenditure in the 2020 program year.
- We are also expediting payment of 2020 MSI operating allocations to qualifying local governments. This will provide the flexibility to manage operating funding in a way that best addresses a community's needs.

### **MSI Capital**

- To ensure that capital funding is available when needed to advance projects that are ready to proceed, and support jobs and economic activity in communities across Alberta, Municipal Affairs is implementing a new step in the payment process for the MSI capital program.
  - Every month, Municipal Affairs will send an email to each municipality that qualifies for an MSI capital payment.
  - To access their payment, each municipality must respond to the email indicating if they intend to spend the payment on a new or existing MSI capital project this year after spending any carry-forward amount from previous years.
- These changes have no impact on the amount of funding any local government will receive. They are intended as temporary measures to help communities and the province deal with an extremely difficult situation.

*How will the province encourage the use of non-medical masks to support the relaunch strategy?*

- Although masks are not being made mandatory at this stage, we strongly encourage Albertans to use masks or face coverings where maintaining a physical distance of two metres is not possible.
- The Alberta government is partnering with A&W, McDonald's, and Tim Hortons to distribute non-medical masks at no cost through their drive-thru locations across the province, to help prevent the spread of COVID-19. Distribution began in early June.
- Those communities with less access to the primary distribution networks have been contacted to request delivery of a bulk supply of masks to be repackaged and distributed to their residents in a safe manner.
  - Some potential models for distribution may be through municipal offices, fire halls or other appropriate central community locations.
- This is not a mandatory program, but if communities are interested in providing the masks to those residents with less access to the primary distribution method, we will ensure they have the supplies they require.
- The mask distribution program is intended to supplement an individual's efforts to acquire non-medical masks. Albertans who wish to use non-medical masks are encouraged to purchase their own supply from local retailers in addition to using those provided by government.

*What kind of support is there for municipalities from the Government of Alberta?*

- The Government of Alberta has already announced a variety of initiatives to support municipalities, including the MSI streamlining noted above, temporary amendments to enable councils to meet electronically, and extensions to various timelines to allow municipalities to focus their attention on critical matters during the public health emergency.
- In addition, we are working with partner provincial governments to find mitigating ways to relax the procurement requirements of the New West Partnership Trade Agreement
- Municipal Affairs is also streamlining requests for the builder licensing and new home warranty programs during the pandemic to ensure homeowners and builders continue to be supported, and the industry is not impeded. Department staff are also working with warranty providers and builders to monitor their operations during the pandemic.

*What is the Government of Alberta doing to help Albertans facing disaster?*

- The Government of Alberta has announced up to \$147 million to help Albertans in affected by spring floods in Northern Alberta.
- The disaster relief funds will ensure those who suffered losses are able to rebuild and avoid unnecessary red tape. Recovery caseworkers with the Alberta Emergency Management Agency are available to help residents and businesses with their applications. The application process is online at [www.alberta.ca/DRP](http://www.alberta.ca/DRP).
  - The online application process opened on May 11, 2020.

- The Government of Alberta will also provide financial support to residents, business and communities for all insurable damage as well as help to restore municipal infrastructure.
- The government is continuing to provide emergency evacuation payments to Albertans who evacuated their homes due to the spring flooding. The process and application is online at <https://www.alberta.ca/emergency-evacuation-payment-2020-spring-floods.aspx>.

*What kind of support is there for businesses, particularly tourism, from the Government of Alberta?*

- The government has announced the abatement of the tourism levy for hotels and lodging providers for the period of March to December 2020, leaving much-needed cash in the hands of businesses.
  - These measures will free up between \$16 million and \$27 million in additional cash flow for the hospitality sector, which employs 30,000 Albertans.
- In response to feedback provided to the federal government about the challenges, fears and concerns of tourism and businesses in Alberta, a new federal relief program has been announced that may be of some assistance.
- The Government of Alberta has also implemented billions of dollars in support, in the form of tax deferrals.
- The government is also considering revisiting the maximum limits for indoor and outdoor gatherings, if the numbers continue to stay stable.
- The Government of Alberta recognizes the importance of tourism and we are encouraging the federal government to open up national parks in each province at the same time as provincial parks are opened.
- Travel Alberta is presently working on a marketing campaign to help highlight tourism opportunities across the province, including in the northeast.
- As the province is moving into the recovery phase, Travel Alberta is going to be focusing on a staycation marketing strategy, which will encourage Albertans to explore within their own province.
- An order under the *Safety Codes Act* stopping the operations of all passenger ropeways (ski hills) in Alberta has now been rescinded. As the province moves through the Relaunch Strategy, reopening will support restoring Alberta's tourism sector.

*Is the Government of Alberta considering offering grants specific to small businesses to cover the cost of PPE expenses?*

- Government is committing up to \$200 million in funding for eligible businesses and non-profits to access up to \$5,000 to offset a portion of their relaunch costs. These funds can be used for implementing measures to minimize the risk of virus transmission, (such as physical barriers, personal protective equipment and disinfecting supplies), rent, employee wages or replacement of inventory.

- The program's online application is expected to be available in the coming weeks. Program details, including eligibility, are being confirmed.

*Will the Government of Alberta make a commitment to long-term irrigation projects for economic recovery?*

- The Government of Alberta is thinking about long-term economic recovery, and the Ministers of Infrastructure, Agriculture and Forestry, Economic Development, Trade and Tourism, Transportation and Municipal Affairs are working jointly to come up with a plan. More information will be released when it becomes available.
- The Government of Alberta understands the importance of irrigation projects for economic recovery, and will be making use of existing programs to fund irrigation projects.

*What is the Government of Alberta doing to diversify the economy, and support sectors like technology?*

- Prior to the pandemic, the Ministry of Economic Development Trade and Tourism was working on an investment growth strategy that will be even more important now.
- The investment growth strategy will not only focus on the pillars of our economy, such as energy and agriculture and tourism, but will also focus on enabling growing sectors such as aerospace and aviation, and tech start-ups.
- The government has also set up a working group, tasked with looking at best practices and new ways to attract investment in the technology sector.

*What is the Government of Alberta doing to keep Alberta working?*

- To support Alberta businesses and reopening, the government has launched the [www.alberta.ca/bizconnect](http://www.alberta.ca/bizconnect) webpage. This new resource provides business owners with health and safety guidance for general workplaces, as well as sector-specific guidance for those able to open in stage one.
- The Government of Alberta has taken significant steps to help Alberta businesses get the relief and support they need now so they can be better positioned for recovery as we continue our phased approach to reopen our economy in the days, weeks and months ahead.
- The government has deferred the Workers' Compensation Board premium payment for all private sector businesses and rolled out 50 per cent Workers' Compensation premiums for small and medium-size businesses.
- The government has deferred corporate income tax payments to August 31, 2020, interest free, has introduced 90-day utility payment relief, and provided a two-month filing deadline extension for annual returns with Alberta corporate registry.
- The government has announced the abatement of the tourism levy for hotels and lodging providers for the period of March to December 2020, leaving much needed cash in the hands of businesses.

- These measures will free up between \$16 million and \$27 million in additional cash flow for the hospitality sector, which employs 30,000 Albertans.

*Do the provisions in the Meeting Procedures (COVID-19 Suppression) Regulation enable council to all meet in person and have the public only attend through an electronic means?*

- The regulation was put in place in response to the COVID-19 public health emergency to ensure meetings could still occur in a manner that complies with the social distancing orders.
- To meet the terms of the regulation and be consistent with the May 26, 2020, letter from the Chief Medical Officer of Health, the CAO or a designated officer must attend the meeting electronically. If council and the CAO or designated officer attend in person, the meeting is not considered an electronic meeting, and therefore the public must be allowed to attend in person (subject to physical distance requirements and limits on the number of persons at indoor gatherings). Electronic transmission of the meeting could be offered for the additional members of the public or meeting participants.
- Section 3 of the regulation allows meetings to be held electronically under specific conditions. Given the *MGA* provides for council members to attend electronically already, for a meeting to be held electronically under the regulation, the CAO or a designated officer must attend by electronic means. When this occurs, participation by the public can be restricted to electronic means only.
- Municipal Affairs understands that in some cases, the CAO and the Mayor are attending the meeting in council chambers, because that is where the technology to be able to live stream the discussion is located. Municipal Affairs is of the opinion that such an arrangement is consistent with the intent of the regulation and could be considered an electronic meeting. However, there is risk that a court might choose to apply a strict interpretation of the regulation, and determine this does not constitute an electronic meeting. That risk significantly increases if more council members attend in person. Municipalities are encouraged to consider this risk when determining how to proceed with meetings.
- Municipal Affairs is currently reviewing whether adjustments to the regulation may be required going forward.

*Can you provide clarification on the reopening of playgrounds?*

- As of June 1, 2020, municipalities may choose to reopen their playgrounds, if they are confident that the guidelines on numbers and physical distancing (two metres from others, unless they are from the same household) can be monitored and maintained. Under the direction of the Chief Medical Officer of Health, the Government of Alberta is also advising Albertans to wear facemasks as an extra measure to prevent the spread of COVID-19 in the community.
- How Albertans engage on the playground, and how equipment is used, monitored, and cleaned, requires careful planning on the part of municipalities. For example, municipalities are encouraged to shut off drinking water fountains and to use removable garbage bin liners. To support municipalities in adapting current practices, the government

issued guidance on outdoor activities and playgrounds. This guidance is available on the Government of Alberta Relaunch website: <https://www.alberta.ca/alberta-relaunch-strategy.aspx> Please note, using playgrounds does have some risks, and children may find it difficult to avoid touching their eyes, nose, and mouth.

- In regard to play spaces associated with daycares and out-of-school care that have licensed outdoor play spaces, these spaces are restricted to cohorts of 10 children or less. In addition, these spaces must be cleaned and disinfected prior to, and after use, by each cohort. As always, proper hygiene practices must also be followed.

*How long can our State of Local Emergency (SOLE) remain in effect?*

- On May 12, 2020, Bill 13 - *Emergency Management Amendment Act* came into effect.
- These amendments provide greater clarity and improved coordination between local and provincial responses to pandemics, and future province-wide emergencies.
- Amendments included allowing longer periods for local states of emergency for a pandemic, clarifying the Minister has the power to modify a SOLE without terminating it, and providing clear language that it is an offence to be non-compliant with orders made under states of local or provincial emergency.
- If a municipality's SOLE declaration states it is specific to a pandemic and it was in effect when Bill 13 was enacted (May 12, 2020), a new declaration is not required; however, the municipality is required to determine/state the duration of the SOLE, which can be extended up to 90 days. If the SOLE declaration did not specifically state it was a pandemic SOLE, a new declaration is required and must state it is specific to a pandemic to enable the 90-day duration.
- A SOLE declaration may be renewed after Bill 13 came into force, and that date would mark the beginning of the 90-day duration for the pandemic SOLE. It is up to each community to decide whether to let their SOLE continue or make a renewal.

*What are the current guidelines for our municipal campgrounds and beaches?*

- Guidance to support operators in reducing the risk of transmission of COVID-19 in private and municipal campgrounds is available at <https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-private-and-municipal-campgrounds.pdf>.
- Campground operators must also follow the Workplace Guidance for Business Owners.

**aboffice@albertabeach.com**

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**From:** MA GEPTbranch <ma.geptbranch@gov.ab.ca>  
**Sent:** June 11, 2020 9:14 AM  
**To:** aboffice@albertabeach.com  
**Cc:** aboffice@albertabeach.com  
**Subject:** 2020 GTF Allocation Letter  
**Attachments:** Alberta Beach\_2020 GTF.pdf

**Importance:** High

Greetings. Municipal Affairs is pleased to provide you with the letter confirming your 2020 GTF allocation. The letter is attached for your reference. Due to our current remote workplace arrangements, we will be providing these letters via email only. If you have any questions, please contact a grant advisor at [ma.geptbranch@gov.ab.ca](mailto:ma.geptbranch@gov.ab.ca).

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Edmonton-South West*

AR100068

June 10, 2020

His Worship Jim Benedict  
Mayor  
Alberta Beach  
PO Box 278  
Alberta Beach AB T0E 0A0

Dear Mayor Benedict,

In these extraordinarily difficult times, Alberta remains committed to working with the federal government to ensure infrastructure funding continues to flow to Alberta communities. Recognizing the urgency for local government funding and the critical role of communities in the relaunch of the economy, the federal government has recently confirmed that \$244 million will be provided to our province in 2020 under the Gas Tax Fund (GTF).

**The 2020 GTF allocation for Alberta Beach is \$58,231.**

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at [open.alberta.ca/publications/gas-tax-fund-allocations](https://open.alberta.ca/publications/gas-tax-fund-allocations).

Please note that payment of 2020 GTF allocations to municipalities and Metis Settlements is subject to the same conditions as in prior years, including submission of year-end reporting and sufficient project commitment requirements.

I look forward to continuing to work together with you and the federal government to help your community safely restart and stabilize your economy.

Yours very truly,

Kaycee Madu, QC  
Minister

cc: Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach

**aboffice@albertabeach.com**

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**From:** Alberta Health Services <community.engagement@ahs.ca>  
**Sent:** Monday, June 8, 2020 10:59 AM  
**To:** aboffice@albertabeach.com  
**Subject:** AHS COVID Community Update - June 8, 2020

[View this email in your browser](#)



# COVID-19 Update

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Welcome to **COVID-19 Update**. AHS has developed this daily newsletter to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS. Nearly 1,400 Albertans are currently receiving this electronic newsletter.

Starting last week, the **COVID-19 Update** is compiled and sent on Mondays, Tuesdays and Thursdays.

If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by emailing [Community.Engagement@ahs.ca](mailto:Community.Engagement@ahs.ca).

AHS is committed to ensuring that our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. Please [respond to this short survey](#) to let us know if you're receiving the information you need, in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

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## Today's Update

- **Cases in Alberta**
- **Update on COVID-19 Testing for Healthcare Workers**
- **Changes to Visitation Guidelines**
- **Verna's Weekly Video Message**
- **Donation of Exergy Ventilators**
- **Biorepository of Human COVID-19 Samples**
- **Change in Emergency Operations Centre Structure**
- **Taking time for 'What Matters to You?' Day - June 9**
- **ZEOC Update - North Zone**
- **Mental Wellness Moment - Potential Impact of COVID-19 on Children**
- **Celebrities Celebrating AHS**
- **Shout Outs**
- **Community Acts of Kindness**

- **Embracing Change, Together**

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## COVID-19 Status

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On Friday, AHS confirmed seven new cases of COVID-19 in Albertans. As of June 6 the provincial total confirmed cases of COVID-19 is 7,138. Currently, there are 44 people in hospital, with six in an ICU. 6,656 people with COVID-19 have now recovered.

We are so happy to report there were no additional COVID-19 related deaths in Alberta. Since the start of the pandemic, 146 Albertans have passed away from COVID-19.

In total Alberta has conducted 281,979 COVID-19 tests since the start of the pandemic.

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## Things You Need to Know

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### **Update on COVID-19 Testing for Healthcare Workers**

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS, Covenant Health and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

As of June 4:

- 24,812 employees (AHS, APL, and Covenant combined) have been tested for COVID-19, and of those tested, 219 (or 0.88 per cent) have tested positive.
- Of the 219 employees who have tested positive, 32 (or 14.6 per cent) acquired their infection through a workplace exposure (with 19 of the 216 positive results still under investigation as to the source of infection).
- 1,501 physicians (AHS, APL, and Covenant combined) have been tested for COVID-19 and of those tested, 28 (or 1.87 per cent) have tested positive.
- Of the 28 physicians who have tested positive, none has been confirmed to have acquired infection through a workplace exposure (with one of the 28 positive results still under investigation as to the source of infection).

### **Changes to Visitation Guidelines**

AHS implemented enhanced visitation for all patients in acute outpatient and inpatient settings, effective June 06, 2020. Additional considerations were implemented for pediatric, maternity and end-of-life situations. Existing visitation guidelines for continuing care environments will be maintained.

A detailed enhanced visitation guideline document is available now at [www.ahs.ca/visitation](http://www.ahs.ca/visitation).

As the COVID-19 pandemic has evolved, AHS has continuously considered visitation guidelines in the context of risk to patients and residents of healthcare facilities, as well as to the staff providing care to these individuals. The enhanced visitation guidelines expand the allowance of some visitation, while maintaining specific criteria intended to protect patients, residents, volunteers and staff. These changes reflect the balance that we must continue to strike to address the ongoing risk of COVID-19, as well as the holistic well-being of patients and residents.

Families and loved ones are central to the health of all patients and residents of care facilities. We recognize that the presence of designated family/support persons directly contributes to patients' safety, the healing process and general well-being.

Guidelines to-date have been necessary but hard for both staff and families to manage. We respect the diligence and care that staff and physicians have shown in seeking to manage family concerns, while continuing to ensure all patients have been protected. Going forward, staff and Albertans will continue to work together to support all family members and loved ones in our care. Collaboration is vital to the health of all patients and residents.

For more information on the enhanced visitation guidelines, visit [www.ahs.ca/visitation](http://www.ahs.ca/visitation).

### **Verna's Weekly Video Message**

For my (Verna's) weekly vlog, I gather a panel to discuss racism, intolerance and unconscious bias — not just elsewhere, but here in Alberta and within the healthcare system. My guests — Marty Landrie, Executive Director of the Indigenous Health Strategic Clinical Network; Marni Panas, Program Director for AHS Diversity and Inclusion; and Karen Chinaleong-Brooks, Senior Patient Engagement Officer — talk about their personal experiences with discrimination, their thoughts on how to be an ally, and resources available to AHS staff and physicians to help them identify behaviours that are hurtful to others. One of my guests turns the table and asks me a question, too.

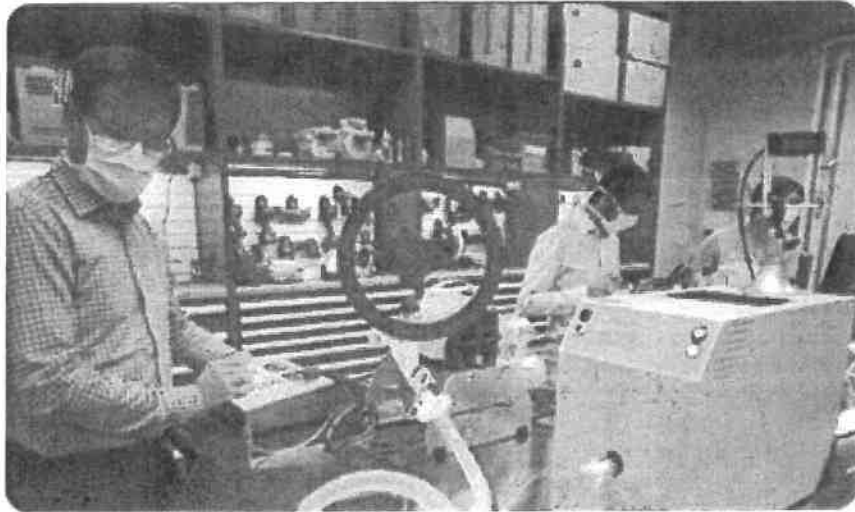


### **Donation of Exergy Ventilators**

Alberta Health Services is welcoming the donation of 200 ventilators designed and built by Calgary advanced technology firm Exergy Solutions.

Health Minister Tyler Shandro made the announcement in Calgary at a news conference, following a tour of Exergy Solutions' facilities.

The ventilators, named Alberta E-Vent and nicknamed "Bertie", were created in part through 3D printing technology. They are intended to provide short-term respiratory support, monitoring and treatment of adult patients for use if and when a conventional ventilator is unavailable. Suncor Energy provided financial support to the Exergy Team to make the donation possible.



Many different teams and individuals offered their support and resources to bring this initiative to life. This project is another incredible example of Albertans stepping up to support us in the fight against COVID-19 and AHS is very grateful for this contribution.

AHS facilitated work on the project through its Ventilator Collaborative, a group co-led by Dr. Braden Manns, AHS Associate Chief Medical Officer, Strategic Clinical Networks, and Patty Wickson, Executive Director of the AHS Innovation, Evidence and Impact team.

The 200 ventilators, which have been approved by Health Canada, are expected to be donated in the coming weeks.

#### **Biorepository of Human COVID-19 Samples**

Today we announced a partnership between six of Alberta's health foundations for the establishment of a biorepository for human COVID-19 samples in the province.

Financial support from the Calgary Health Trust, University Hospital Foundation, Alberta Cancer Foundation, Stollery Children's Hospital Foundation, Alberta Children's Hospital Foundation and the Royal Alexandra Hospital Foundation will cover the full \$300,000 capital cost of the biorepository to be located in Edmonton and Calgary. The biorepository will allow for the long-term preservation of positive COVID-19 samples, giving Alberta's world-class medical-scientific researchers local access to the biological material they need to further study the virus.

There are currently more than 30 research projects in Alberta in need of positive samples to support their coronavirus-related research. These projects are undertaken between AHS, the University of Alberta and the University of Calgary, involving dozens of Alberta-based researchers. This partnership brings AHS and Alberta Precision Laboratories (APL) together with post-secondary, research, and philanthropic communities in our shared goal to combat COVID-19, expand scientific discovery, and keep Albertans healthy now and in the future. Check out a short video on the biorepository project.



### **Change in Emergency Operations Centre Structure**

Effective Friday, June 5, 2020, the Emergency Coordination Centre (ECC) established to respond to the COVID-19 incident transitioned to a new structure and is adopting new processes. Going forward, the ECC will be open Monday to Friday, 0800 - 1615 hrs. Outside of these times, urgent inquiries should be addressed to the administrator on-call.

### **Taking time for 'What Matters to You?' Day on June 9**

'What Matters to You?' Day is more than just asking a question, it is the beginning of impactful conversations. As healthcare providers, we are able to start the conversation by asking patients and families what really matters to them. These conversations build trust and help us better understand the needs of our patients.

Although this year looks a little different, many teams are adapting to new ways of participating, either virtually and physically-distanced, where appropriate. We wanted to share this [video](#) from the Foothills Medical Centre on how they are recognizing this important day.

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## **In the Zones**

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### **Zone Emergency Operations Centre (ZEOC) Update – North**

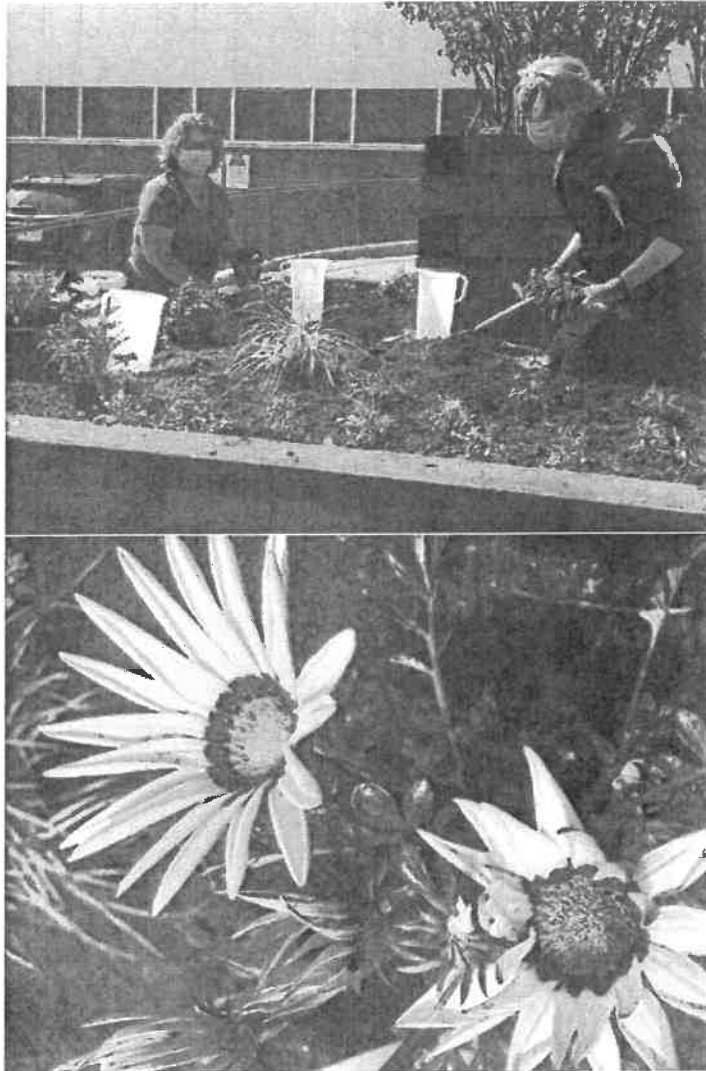
*Growing community in the North Zone*

Staff at the North Zone's Queen Elizabeth II Hospital in Grande Prairie are tackling the pandemic by planting some cheer in the flowerbeds around the facility. Called GROWing commUNITY, different teams of staff have adopted planters, filling them with flowers donated by various greenhouses in the area through the Grande Prairie Regional Hospital Foundation.

It's the second year for the initiative. The kickoff went a bit differently this year, with smaller groups tidying the beds and planting at different times over the course of a few weeks, rather than the large planting party hosted in 2019. Regardless of physical distancing, participants felt it important to get involved, eager to dig in and get their hands dirty.

GROWing commUNITY is organized by the QEII Wellness Committee. The group encourages healthy lifestyles and workplaces amongst local AHS staff through a variety of fun activities.

"It's not your typical wellness event and it benefits a wide variety of people," says QEII Wellness Committee member and AHS Executive Associate, Candice Edey. "The teams who are involved get the benefit of the outdoors and working with the plants and flowers, while everyone who walks past through the summer - the patients, visitors, Mackenzie Place residents - we all get to enjoy the view of beautiful flowers."



*Puckering up in Lac La Biche*

The North Zone's Lac La Biche Program Admin team decided to have some fun and recently added lip stickers to their masks to bring a smile to the people they serve.

Sometimes masks can be a little intimidating to the children they see at their office, so they decided to pucker up and lighten things up. They printed the lips on labels and shared them with other offices to bring a little smile to everyone they see.



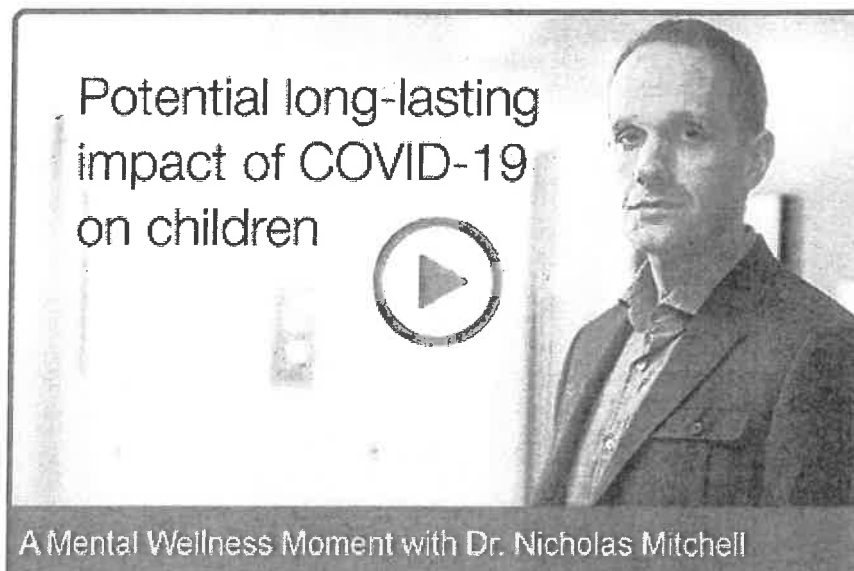
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## Be Well - Be Kind

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### **Mental Wellness Moment - Potential long-lasting impact of COVID-19 on children**

How will a major event like the COVID-19 global pandemic affect us and our kids, not just now, but in the future? In this Mental Wellness Moment, Dr. Nicholas Mitchell addresses this question and provides suggestions what parents and caregivers can do to help children and youth manage any stress and anxiety they might feel during this pandemic.



### **Celebrities Celebrating AHS**

Messages of gratitude for our frontline healthcare staff keep pouring in from Canadian actors, athletes, artists and musicians. Today's thank you message comes from Alberta-born country music star, Paul Brandt.

"As kids, we were raised to think all superheroes wear capes," says country music star Paul Brandt, a



former registered nurse at Alberta Children's Hospital. "Well, the world is realizing this isn't always the case. True superheroes? Well, they wear scrubs, masks, visors and gloves."



Follow AHS social media for more celebrity shout outs.

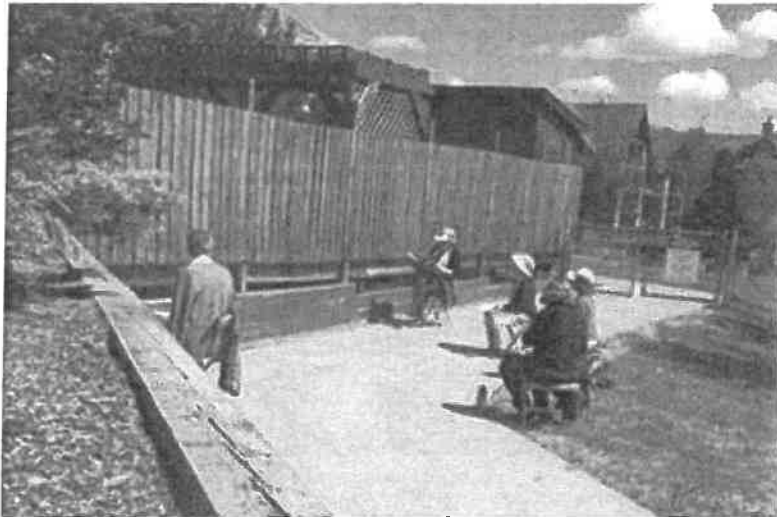
### **Shout Outs**

The sound of voices raised in song is echoing through our shout outs tonight, as two different choirs have found ways to bring people together to enjoy music, in innovative ways.

*This week in Canmore, the Alpine Voices Threshold Choir came to sing outside the fence of the Canmore Hospital and Long-term Care Centre, while our residents sat on the other side. The group is a local chapter of singers, which includes a large number of AHS volunteers, who, prior to the pandemic came every Monday evening to sing gentle songs at the bedside of patients and residents. The group mentioned how much they miss coming to the hospital, and so, with the help of the Recreation Department, they came this week to sing outside for those in the hospital and the long-term care centre. It worked so well, that they will be coming regularly on Wednesdays, weather permitting. In addition, we tried out a Zoom meeting for cancer patients in our Arts in Medicine program. Thank you to volunteers who came to sing and those who delivered kits to the homes of those in our Arts in Medicine program, prior to our event. All those involved seemed to love the opportunity to reconnect.*

*- Pamela Kathol, Volunteer Coordinator (Banff/Canmore)  
Volunteer Resources*

*- Adele Follitt, Recreation Therapist II  
Canmore General Hospital*



Once a week, for an hour, Dr. Michelle Cunningham gets together with a group of fellow doctors and sings – online, via Zoom. “For that one hour of the week, I don’t think about the other worries in my life,” Cunningham says. “All I can do is focus on the choir director and what she is telling us to do.”

Dr. Wendy Hall, an anesthesiologist at the Rockyview General Hospital, started the Calgary Physicians Choir a few months ago. After hearing about a similar project in Toronto, she sent a note to a group, asking if anyone would be interested in singing with her. “Within 24 hours, I think I had about 60 responses,” she says. “And we have over 50 in the group now.”

The choir includes both experienced singers and musicians, as well as many with little or no professional musical training. Their love of singing is what brings them together. “It’s a unique way we can connect right now,” Hall says.

The COVID-19 outbreak put an end to potential in-person practices, and there are no plans to get on stage any time soon. “Most of us are in it for fun,” Hall says. “We’re not thinking about long-term performances, that kind of thing.”

For now, they’re simply happy that they can get together safely and express themselves through music. “Most of all, we’re just looking forward to being together in person when it’s safe to do so.”



**Community Acts of Kindness**

*Friends of the University Hospital launches new initiative – Growing Hope*

The McMullen Gallery has announced a new installation, "Growing Hope." The Friends of the University Hospital team will be tying paper leaves to the Gift Shop gate at the University of Alberta Hospital, with messages of hope and happiness to those in the community, created by you. More information is available [here](#).



*Embracing Change*

2020 has been an interesting year so far, and we're not quite half way into it. It has tested and challenged our capacity to adapt and change around the world. We are into our fourth month of pandemic response in Alberta and we have seen how remarkably nimble and resilient our AHS teams are, and how supportive Albertans have been of our efforts.

It's easy and understandable to feel discomfort as we move through these unprecedented times. We can find strength in the time we take to recharge and relax. We emphasize this every weekend, but recognize that with varying shift work across our organization, downtime isn't always on the weekend. Please find time to honour yourselves and your work, and to do the things you love, whenever you can find the opportunity.

Together, we've already been through so much change in a few short or long months (depending on how you're feeling). Perhaps, change is the theme for this year and we hope we can embrace the positive changes that have come from the past months and weeks, as we realize change is inevitable and in some ways, desperately needed.

We are so thankful that we have worked together to create change in big and small ways, and that through our collaboration and unity, we are having a positive impact in Alberta – on this pandemic and in the ways we see and support each other.

Thank you for being such a great team. Thank you for all you do every day to make Alberta a better place.

With gratitude and appreciation,

**Dr. Verna Yiu**  
AHS President & CEO

**Dr. Laura McDougall**  
Senior Medical Officer of Health

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**From:** Alberta Seniors & Housing <seniorsinformation@gov.ab.ca>  
**Sent:** Friday, June 5, 2020 3:13 PM  
**To:** aboffice@albertabeach.com  
**Subject:** Newsletter - Alberta Seniors and Housing

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## Age-Friendly Alberta Newsletter

Alberta



### Message from Honourable Josephine Pon Minister of Seniors and Housing June 5, 2020

#### Special Minister's Statement on COVID-19

We all knew that Seniors' Week would be a little different this year, and that pandemic-related restrictions would prevent some of the traditional large gatherings that are such a part of this wonderful Alberta tradition.

However, the spirit of Seniors' Week is as strong as ever. I am so grateful – and impressed – to see the creative and caring ways that individuals and communities are recognizing seniors.

In Rocky Mountain House, Clearwater Regional Family and Community Support Services (FCSS) set up an "appreciation parade." Staff and volunteers visited seniors, displaying "thank-you" signs on their vehicles and dropped off "appreciation bags" full of goodies.

I know that many seniors look forward to attending Seniors' Week teas every year. Unfortunately, the pandemic forced the cancellation of these events. No matter, the clever FCSS volunteers delivered tea bags and honey, and seniors enjoyed a special cup of tea at home.

In Fort Macleod, FCSS volunteers decorated the sidewalks outside of seniors residences, using their talents with chalk to offer words of encouragement, respect and thanks.

What lovely ways to recognize and celebrate seniors.

On June 4, I was so pleased to have Premier Kenney join me at the Westend Seniors Activity Centre in Edmonton. Premier Kenney and I had a chance to visit, at a distance of course, with some of the seniors and recognize volunteers.

Premier Kenney and I also had the opportunity to assist with a generous donation of face masks and sanitizer from Westend Seniors Activity Centre for Drive Happiness and their volunteers as part of the "We Deliver Happiness" campaign.

Seniors' Week is about recognizing and celebrating all that seniors have contributed to making our families, communities and province so much stronger. Thank you to all those who went the extra mile during these challenging times to make Seniors' Week 2020 a wonderful success.

### **Minister's Seniors Service Awards**

I know that seniors have been deeply affected by the COVID-19 pandemic, and that many have required support.

It is gratifying that so many individuals – including many seniors – and organizations across Alberta have stepped up to ensure seniors have the supports they need during the pandemic. These individuals and organizations are investing their time, energy and resources, and, while they do not pitch in and help for a pat on the back, it is important to recognize these outstanding Albertans.

I encourage all Albertans to nominate an individual, business or nonprofit organization for a Minister's Seniors Service Award. This year, we will recognize efforts that have exemplified leadership and compassion to serve Alberta seniors during the COVID-19 pandemic.

We all know people like this in our communities. They are the people, nonprofits and businesses who, during this pandemic, are taking time to make sure seniors are getting their groceries, offering enhanced services for free, or are taking the time to check-in with a senior and make sure they are okay.

Please consider nominating an individual, business, or an organization for a Minister's Seniors Service Award. The deadline is August 11.

### **CORE Alberta**

CORE Alberta is a hub for community-based seniors-serving (CBSS) organization staff, volunteers, and allied professionals engaged in efforts to support and promote healthy aging. This web-based platform and related initiatives are designed to foster connections, communication, coordination, collaboration, and capacity building to help strengthen individual organizations and the CBSS sector at large.

Please consider attending a CORE 101 virtual open house. The open house will include information about the efforts to create a coordinated CBSS sector, and explore what CORE can offer you.

Go to [healthyaging@calgaryunitedway.org](mailto:healthyaging@calgaryunitedway.org) to arrange a tailored CORE 101 session and for more info on upcoming sessions.

I am pleased that CORE membership continues to grow. More than 80 CBSS organizations and partners have participated in online discussions so far. Recent online discussions have focused on issues like business continuity, transportation and food security.

I encourage all seniors-serving organizations to register for CORE Alberta so they can get involved. To do so, follow these steps:

1. Visit <https://corealberta.ca/>.
2. Sign up for a free membership and create a profile.
3. Once your account has been validated by the CORE Alberta team, you will be able to log in, explore the full site, access groups that you can join, and register for upcoming Zoom Forum discussions.
4. Subscribe to the bi-weekly [CORE Alberta newsletter](#).

### Current information

As always, please visit [alberta.ca/COVID19](http://alberta.ca/COVID19) for the most up-to-date information on the Government of Alberta's comprehensive response to the COVID-19 pandemic, including details on the measures in place to help prevent spread and support Albertans. Additionally, please visit the ongoing implementation of [Alberta's Relaunch Strategy](#) – a safely staged COVID-19 recovery plan to relaunch our economy.

I appreciate the opportunity to inform you of our government's ongoing pandemic response as it relates to seniors-serving organizations and housing providers. By continuing to work together, we can keep our most vulnerable citizens safe, even as we continue the province's transition to a new normal.

Thank you.

Josephine Pon  
Minister of Seniors and Housing

June 5, 2020



 [Website](#)  [Email](#)

For a print-friendly version click on "Read it online" at the top of the page.

Alberta Seniors & Housing  
600-10405 Jasper Avenue  
Edmonton Alberta T5J 4R7

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**From:** Crystal Zevola <czevola@auma.ca> on behalf of Dan Rude <drude@auma.ca>  
**Sent:** Friday, June 5, 2020 11:20 AM  
**Subject:** Community engagement in the age of COVID-19

Hello Mayors & Councillors,

Our members have always incorporated citizen engagement in municipal governance, providing a means for incorporating community values, interests, and needs into decisions that affect lives. COVID-19 has only made this type of engagement more difficult.

To assist, the Elected Officials Education Program (EOEP) has worked hard to create a remote offering of our course: Council’s Role in Public Engagement. It is designed to help municipalities overcome common barriers and risks associated with engagement and policy development. It focuses on the importance of meaningful citizen engagement in building strong, vibrant communities.

The course is offered through four (4) weekly online interactive sessions on **June 25 (2:30pm to 4:30pm), July 2 (2:30pm to 4:00pm), July 9 (2:30pm to 4:00pm), and July 16 (2:30pm to 4:00pm).**

To help with the pandemic conditions, **the fee for this course will be reduced from the standard EOEP course fee to \$200.**

I strongly encourage you to take this course. Click [here](#) to find out more information and to register.

Best regards,

**Dan Rude** | Chief Executive Officer  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

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D: 780.431.4535 | C: 780.951.3344 | E: [drude@auma.ca](mailto:drude@auma.ca)  
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)



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**Council’s Role in Public Engagement**  
June 25, July 2, July 9, July 16  
Online delivery | \$200



# COUNCIL'S ROLE IN PUBLIC ENGAGEMENT - ONLINE COURSE

The Elected Officials Education Program (EOEP) has been working hard to find ways to provide access to our programs during the COVID-19 pandemic. We have developed an exciting opportunity for RMA and AUMA members to participate in a remote offering of our course: *Council's Role in Public Engagement*.

This course will be offered using a hybrid delivery, including independent reading required by participants, as well as four virtual sessions. This will allow participants to review material on their own as well as participate in group discussions and ask questions during virtual sessions. The course will be offered with the following schedule:

- June 25 from 2:30 pm to 4:30 pm
- July 2 from 2:30 pm to 4:00 pm
- July 9 from 2:30 pm to 4:00 pm
- July 16 from 2:30 pm to 4:00 pm

Participants must be able to attend all four sessions.

## **Council's Role in Public Engagement**

Municipal councils are elected to make decision on behalf of citizens. However, in order to govern effectively and make decisions that are in the best interest of the diverse communities within municipalities, councils must be willing to consider the community's perspectives and input when making decisions. The EOEP's *Council's Role in Public Engagement* course will provide an overview of the various ways municipalities can engage with citizens, how public input can be integrated into decision-making, the dangers and limits of involving the public in municipal decisions, and the importance of engagement in supporting sustainable community development.

For more information on this course, visit the [EOEP website](#).

Date: June 25, 2020 - July 16, 2020

Time: 2:30 pm each day

Course cost: \$200 plus GST

Location: VIRTUAL

\*Participants will be sent more information, including at-home reading materials and meeting links, in the days leading up to the first virtual session.

## DETAILS

### WHEN

Thursday, June 25, 2020 - Thursday, July 16, 2020

2:30 PM - 4:30 PM

Mountain Time

### WHERE

VIRTUAL EVENT

Alberta

Canada

(780) 310-AUMA

### PLANNER

[Leanne Anderson](#)

### **Please note our cancellation policy:**

If a registration is cancelled more than one month prior to the commencement of your scheduled course, you are eligible for a full refund. Registrations cancelled less than one month, but more than two week are eligible for a refund, minus a \$75 administrative fee. Registrations cancelled less than two weeks, but more than one week are eligible for a 50% refund. Registrations cancelled less than one week prior to your scheduled course, or registrants who are no-shows, will not receive a refund and are obligated to pay the full amount.

**aboffice@albertabeach.com**

---

**From:** Crystal Zevola <czevola@auma.ca> on behalf of Dan Rude <drude@auma.ca>  
**Sent:** Friday, June 12, 2020 8:42 AM  
**Subject:** Register by June 15 for virtual session on local elections taking place June 18

Dear Mayors, Councillors and CAOs,

I encourage you to **register** today to participate in the virtual session AUMA is holding about keeping local elections local on Thursday, June 18<sup>th</sup> at 1pm.

The session has two important components:

1. AUMA understands that the province is considering amending the *Local Authorities Election Act* (LAEA) in the current sitting of the legislature. The virtual session provides the opportunity for members to consider the attached principles AUMA initially developed in response to LAEA consultations the province held earlier this year. AUMA would like your endorsement to use the principles to assess any legislative amendments that may be brought forward.
2. The session will also provide the opportunity to consider a Request for Decision, sponsored by the City of Grande Prairie, which aims to prevent senate elections and provincial referendums from being held during local elections.

The session is open to all municipal officials, but only elected officials from AUMA's regular member municipalities will be able to vote. To facilitate the electronic voting process, elected officials from regular member municipalities are encouraged to **register by noon on June 15**.

Best regards,

**Dan Rude** | Chief Executive Officer  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

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D: 780.431.4535 | C: 780.951.3344 | E: [drude@auma.ca](mailto:drude@auma.ca)  
 Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6  
 Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)

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# AUMA LOCAL ELECTIONS RFD SESSION - VIRTUAL EVENT

The City of Grande Prairie submitted a Request for Decision (RFD) for consideration at Spring Municipal Leader's Caucus on keeping local elections reserved for local issues. Since Spring Caucus had to be cancelled due to COVID-19, AUMA is hosting a Zoom meeting on June 18 at 1:00 pm for members to vote on the RFD and discuss related issues, including the status of the Local Authorities Election Act consultations, which took place earlier this year.

The meeting will also allow members the chance to preview the voting platform AUMA will be using for resolutions and elections at our Annual Convention in September. Elected officials from Regular Member Municipalities who register in advance will be able to vote. Municipal administrators are welcome to participate in the meeting but will not be able to vote.

Registrants will receive an e-mail in the days prior to June 18 with instructions on how to join the workshop in Zoom. Elected officials that are eligible to attend will also receive a link to a test vote in the days prior to the session. Please complete the test vote prior to the session.

**If you are registering on behalf of a voting elected official, please ensure that you enter their email address and not your own. This is imperative for setting up the online voting procedures.**

**In order to create voting credentials for eligible members, deadline to register is Monday, June 15 at 12:00 pm.**

## DETAILS

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**WHEN**.....

Thursday, June 18, 2020

1:00 PM - 2:00 PM

Mountain Time

**WHERE**.....

Virtual Event

Canada

**PLANNER**.....

Maegan Sheskey

11. L



Solidarity Place: 10451 -170 Street, NW  
Edmonton, Alberta, Canada T5P 4S7  
Telephone: (780) 930-3300, 1-800-232-7284  
Fax: (780) 930-3392, 1-888-388-2873 www.aupe.org

May 15, 2020

Mayor Jim Benedict  
Village of Alberta Beach  
PO Box 278  
Alberta Beach, AB T0E 0A0

Dear Mayor Benedict & Councillors:

We hope this letter finds you in good health. We are writing to you on behalf of the Alberta Union of Provincial Employees Anti-Privatization Committee, Committee on Political Action, and 95,000 members province-wide.

AUPE members live in nearly every town, county, and city in Alberta. We work in provincial government services, health care, education, and for boards, agencies, and even some municipalities. We are proud to live, work, and raise our families in every corner of this province.

Before the COVID-19 pandemic forced dramatic changes upon our communities, AUPE members were prepared to join you and other municipal leaders from across the province at the Rural Municipalities of Alberta convention.

Accompanying this letter is a brochure we created for the RMA convention, which showcases all the communities AUPE members live in throughout Alberta.

Unfortunately, our communities are facing significant challenges because of the political decisions being made by the Government of Alberta.

We are facing real risks to rural health care. As you have likely seen, the provincial government's actions are forcing rural doctors to decrease the services they offer or stop practicing entirely.

Our continuing care facilities, especially those that are privately operated, are experiencing horrific outbreaks of COVID-19 with insufficient assistance, oversight, and protective equipment for staff. With AHS looking to sell off what is left of publicly operated long term care, which could include what remains attached to hospitals in rural Alberta, the future of quality care in this province is in jeopardy.

As you know, the Government of Alberta is also downloading the costs of some essential services, like policing and firefighting, onto you and other municipalities across the province. They are also moving forward with massive cuts to jobs and even more privatization of services, which will create a significant strain on your tax base just as you are grappling with these challenges.

---

G. Smith    J. Heistad    K. Barry    B. Borodey    M. Dempsey    B. Gostola    S. Slade    K. Weiers  
President    Executive Secretary-Treasurer    Vice-President    Vice-President    Vice-President    Vice-President    Vice-President    Vice-President

RECEIVED MAY 21 2020

We know that this is just the beginning of the challenges we will face because of the provincial government's actions, which will only be compounded by the short and long-term effects of the pandemic. However, we also know that there is a real opportunity to resist these decisions, regardless of our political differences and affiliations.

We are asking you and municipalities across the province to join us in calling on the Government of Alberta to stop its reckless job cuts and make real, substantive investments into what we all depend on, like health care, education, policing, firefighting, and other public services.

Albertans are all in this together. Together, with a united voice, we have the power to hold this government to account. We must pressure the government to reverse the destructive cuts it has inflicted on our communities and get everyone back to providing the services all Albertans depend on.

Thank you for your time. If you agree that we should work together to pressure the Government of Alberta to do what's right, please write to us and let us know how you will take action. We know AUPE members would sincerely appreciate knowing their municipal leaders stand with them.

We look forward to hearing from you.

In solidarity,

---

Kevin Barry

---

Mike Dempsey

Cc: all Alberta MLAs

## A Message from AUPF President Guy Smith

At the same time the UCP government has made drastic cuts to transfers to municipalities, they have made it very clear that they intend to slash public sector jobs in rural communities, as well as the wages and benefits of Albertans working in the public sector.

This threat has already had an effect on consumer spending province-wide and is being acutely felt by rural small businesses.

AUPF members live, work, shop, raise their children and pay property taxes in every municipality in this province. This is a good time to remember we are your friends, your neighbours, and your customers. And that we're all in this together.

Best wishes for a successful convention!

In solidarity,

Guy Smith,

AUPF President

Abee	2	Bassano	31	Bonnyville	156	Camp Creek	3	Clearwater	1	Durress	22	Gleichen	4	Islay	15
Acadia Valley	10	Bayville	37	Botha	12	Carmorse	770	Clearwater	1	Durfield	23	Glendon	28	James River Bridge	2
Acheson	1	Bayview	3	Bow City	1	Carmorse County	13	Clive	43	Dunnore	19	Glenview	5	Jarvie	15
Acme	12	Beaumont	321	Bow Island	74	Carriere	229	Cluny	1	Eaglesham	1	Glenwood	4	Jasper	65
Aetna	5	Beaumont	1	Bowden	54	Canyon Creek	11	Cody	24	East Coulee	7	Goodfellow	1	Jean Cote	4
Airdrie	1161	Beaver County	67	Boyle	74	Carson	14	Coaldale	300	Edgerton	27	Gordondale	2	Jenner	5
Alberta Beach	36	Beaver Lodge	74	Boyne Lake	1	Carston	148	Coaldale	114	Edmonton	4	Granite Cache	55	John D'Or Prairie	1
Alder Flats	12	Beiseker	9	Bragg Creek	21	Carmenay	10	Cold Lake	624	Edmonton	18	Granum	1,206	Joussard	11
Aldersyde	2	Belleuve	22	Brant	4	Carmwood	1	Colman	424	Edson	28,613	Grassland	26	Kanasaskis	14
Alhambra	7	Bells	7	Breton	22	Caroline	6	Colman	45	Egmont	244	Grassy Lake	6	Kathym	2
Alvinston	25	Bertha	8	Brock	4	Carroll Creek	6	Compeer	25	Egmont	1	Grassy Lake	3	Keg River	3
Alliance	9	Berthel	43	Brockton	251	Carroll Creek	6	Conor	3	Eik Point	1	Grimshaw	3	Kenewin	1
Alvinston	1	Berwyn	20	Brosseau	2	Carstairs	99	Conklin	9	Elkford	1	Grouard	16	Keeney	1
Altario	1	Bezanson	3	Brownfield	3	Carstairs	3	Conson	5	Elkwater	2	Grove Dale	1	Keeney	1
Arnsk	5	Big Valley	13	Brownvale	11	Carleton	14	Consort	61	Elkworth	1	Gull Lake	1	Kikino	4
Andrew	38	Bindloss	1	Bruce	5	Caslan	12	Coronation	76	Elmworth	1	Gundy	1	Killam	58
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	County of Barhead	14	Elmore	13	Gunn	1	Kingman	25
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	County of Grande Prairie No. 1	92	Empress	6	Guy	3	Kinsella	3
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	County of St Paul	1	Enchant	1	Gwynne	1	Kinuso	13
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Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Cowley	7	Enlaga	3	Harry Hill	3	Kitscoty	21
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Craigville	9	Enlaga	3	Harvik	12	La Croye	2
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Cranford	1	Enlaga	3	Hanna	86	La Crete	123
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Cremona	18	Enlaga	3	Hardisty	27	La Gare	3
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Crooked Creek	11	Erskine	26	Harvie Heights	5	Lac Des Arts	2
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Crossfield	11	Esther	1	Hay Lakes	17	Lac La Biche	2
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Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Daerwald	31	Evansburg	2	Havry	2	Lacombe	391
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Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Laroy	53
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Leclair	83
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Leclair County	24
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Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Leslieville	3,375
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lethbridge	34
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lethbridge County	6
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Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Little Smoky	2
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lloydminster	291
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lodgepole	4
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lone Pine	2
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Longview	4
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lougheed	8
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Louisiana	5
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lundbreck	11
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Lyalta	6
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Madden	1
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Magrath	72
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Mahab	3
Arzac	2	Bittern Lake	15	Bruce	5	Caslan	68	Delaware	2	Falls	21	High Level	6	Malina	12

Ma-Me-O Beach	2	Parkland	1	Scandia	1	Three Hills	84
Manning	92	Parkland County	233	Saba Beach	7	Tiger Lily	1
Manlyberies	1	Patricia	12	Sedalia	3	Tilley	9
Marie Reine	2	Pearce River	369	Sedgewick	36	Tofield	79
Marlboro	3	Peerless Lake	4	Seven Persons	8	Tomahawk	7
Marwayne	8	Peers	1	Sexsmith	58	Torington	11
Maskwacis	13	Penhold	117	Shaughnessy	7	Trochu	51
Meyerthorpe	105	Perryvale	8	Sherwood Park	1,672	Turnin	2
Mclaughlin	1	Pickardville	30	Sibbald	1	Turner Valley	47
Mclennan	55	Picture Butte	47	Siksika	5	Two Hills	79
Mcarre	1	Pincher Creek	70	Silver Valley	2	Vallonia Centre	5
Medicine Hat	1,328	Plamondon	32	Slave Lake	276	Valleyview	89
Meeting Creek	3	Poroka	649	Smith	11	Vauxhall	14
Meisikow	5	Ponoka County	1	Smoky Lake	88	Vega	3
Mitchell	1	Priddis	3	South Baptist	2	Vegreville	315
Milk River	38	Priddis Greens	1	Speedden	3	Velleville	2
Millarville	13	Pronost	51	Spirit River	76	Vermilion	309
Millet	81	Radway	22	Spring Coulee	5	Veteran	18
Millicent	2	Rainbow Lake	4	Spring Lake	14	Viking	48
Milo	2	Rainier	1	Springbrook	49	Vilna	24
Minburn	6	Ralston	1	Spurge Grove	1,008	Virry	20
Mitro	9	Ranfurly	2	Spruce View	4	Vulkan	48
Monarch	11	Raymond	165	Sputnow	2	Wabamun	7
Monrville	254	Red Deer	3,039	St. Brices	12	Wabasca	43
Morley	1	Red Deer County	217	St. Isidore	9	Wainwright	160
Morrin	6	Red Earth Creek	2	St. Lina	10	Walsh	1
Mossleigh	1	Red Willow	2	St. Michael	10	Wandering River	10
Mountain View	8	Redcliff	101	St. Paul	213	Wanham	7
Mountain View County	3	Redwater	62	St. Vincent	4	Wanburg	10
Mulhurst Bay	1	Redwood Meadows	12	St. Albert	1,638	Warner	10
Murdare	60	Rimbey	143	St. Paul	20	Waspite	1
Murston	9	Rivercourse	2	Stand Off	23	Waskelau	16
Mustora	2	Riverview	1	Standard	7	Water Valley	14
Myram	16	Robb	1	Star	2	Welling	7
Nampa	18	Rochester	11	Starfer	4	Wembley	32
Nanton	63	Rochfort Bridge	1	Stavely	25	Westrose	20
Neehanidia	3	Rocky Mountain House	292	Stetler	264	Westlock	263
Nestow	10	Rocky Rapids	14	Stirling	42	Westlock County	1
Nevis	2	Rocky View	20	Stony Plain	391	Wetaskiwin	468
New Norway	26	Rocky View County	55	Strathcona County	1	Whispering Hills	8
New Sarepta	8	Rockyford	5	Strathmore	280	White Gull	5
Newtown	9	Rolling Hills	5	Strome	12	Whitecourt	232
Nilton Junction	8	Rolly View	2	Sturgeon County	274	Whitehorse	1
Nobleford	36	Rosallind	13	Sundre	142	Whitelaw	15
Nordveg	1	Rosebud	1	Sunnybrook	3	Wildwood	13
North Star	6	Rosedale Station	12	Sunnymook	1	Willingdon	10
Northkewin	2	Rosedale Valley	1	Sunset House	6	Wilmfonge	9
Oakville	3	Rosemary	15	Swan Hills	1	Winborne	2
Oxaton	18	Round Hill	5	Swan Lake	17	Winfield	20
Oxotoks	355	Runsey	4	Sylvan Lake	314	Woking	4
Oxotoks	350	Runcroft	25	Taber	190	Worsley	2
Oneway	93	Rivley	25	Tangent	1	Wostok	2
Oreal	1	Saddle Hills County	2	Tawatinau	2	Yellowhead County	70
Oven	79	Saddle Lake	1	Tees	9	Youngstown	29
Paradise Prairie	6	Salt Prairie	1	Thorild	20	Zama City	3
Paradise Valley	3	Sangudo	24	Thorsby	42		



**aboffice@albertabeach.com**

ca: Council

**From:** Colleen Klotz <  
**Sent:** Wednesday, June 3, 2020 11:22 AM  
**To:** Alberta Beach Village Office; Angela Duncan  
**Subject:** Lake Levels on Lac Ste. Anne

Rain and drainage into lake more than water going out. Forecast calls for 4 days of rain starting Saturday.  
 Beavers resilient they will rebuild.  
 Drainage through more than 8 feet of rushes negligible.  
 Sandbags not a permanent fix.  
 Low lying paths in areas downstream not a priority when homes and properties are eroding.  
 Four days of rain in forecast next week.  
 Protect the development and homes permitted by all levels of government and the well being of the residences on the lake.

**NO MORE MONITORING - 10 DAYS ENOUGH**

**DO SOMETHING**

Colleen Klotz



**From:** Angela Duncan <duncan.angela.ad@gmail.com>  
**Sent:** Thursday, June 4, 2020 1:54 PM  
**To:** Colleen Klotz  
**Cc:** Alberta Beach Village Office  
**Subject:** Re: Lake Levels on Lac Ste. Anne

Hi Colleen,

I appreciate your concern about the lake levels and agree with your analysis that more water is coming in than going out. I also share your concern about the forecasted rain.

To date, the village has provided 4500 sandbags to the lakefront and we have another 4000 available at the village office. In addition, we are working with both the provincial and federal governments to secure emergency approvals to remove debris at the weir. MLA Getson is working with us and other lake/river front communities to find a long term solution to lake levels. It is important to note that lake levels are cyclical, so it is unreasonable to expect drastic changes quickly. It is also important to consider the long term ramifications to manual attempts to adjust the lake levels. It is not long ago that lake levels were low and the Sturgeon Rive didn't flow in the summer.

With that being said, right now our main priority is helping residents that are experiencing erosion and flooding. If you have any suggestions on what we can do to help deal with this, that are within the scope of the law, I would absolutely love to hear them. We are open to any and all suggestions.

Have a great day,

**Angela Duncan**

**Deputy Mayor, Alberta Beach**

780-868-5103

[duncan.angela.ad@gmail.com](mailto:duncan.angela.ad@gmail.com)

On Wed, 3 Jun 2020 at 11:22, Colleen Klotz ·

vrote:

Rain and drainage into lake more than water going out. Forecast calls for 4 days of rain starting Saturday.

Beavers resilient they will rebuild.

Drainage through more than 8 feet of rushes negligible.

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Four days of rain in forecast next week.

Protect the development and homes permitted by all levels of government and the well being of the residences on the lake.

**NO MORE MONITORING - 10 DAYS ENOUGH**

**DO SOMETHING**

**From:** Colleen Klotz  
**Sent:** Friday, June 5, 2020 2:52 PM  
**To:** Alberta Beach Village Office  
**Subject:** Fwd: Lake Levels on Lac Ste. Anne

Sent from my iPhone

Begin forwarded message:

**From:**  
**Date:** June 4, 2020 at 4:11:19 PM MDT  
**To:** Angela Duncan <duncan.angela.ad@gmail.com>  
**Subject:** Re: Lake Levels on Lac Ste. Anne

Dear Angela

I am very much aware of all that is being done on the lake and your's and Jim's comments to the media which lessened the validity of the lake levels as per comments by CTV and our MLA's comments which reflected lake levels being reduced when that never occurred as more was coming in the lake than going out at the weir.

Political pondering on social media and sympathetic ears don't solve problems.

As per my dialogues with MLA Getson have garnered a more positive approach after noting the lake had not receded and I believe that surpassing the 1 100 year flood level is not considered cyclical but a prediction which may occur or do you think this water level will maintain itself for the next hundred years and then drop?

Why are other towns and villages able to move government into immediate action or is our concerns less critical and if so why?

We are all Albertans paying taxes and whether one or a hundred homes are being eroded or destroyed does not lessen the mental and physical anguish each resident is experiencing at this time, when faced with this type of adversity and your ability to move on this determines good leadership.

Vague platitudes like "we're monitoring the situation" don't help when these matters arise during already stressful times.

Concerned constituent  
Colleen Klotz

Sent from my iPhone

On Jun 4, 2020, at 1:54 PM, Angela Duncan <duncan.angela.ad@gmail.com> wrote:

Hi Colleen,

**From:** Colleen Klotz <[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)>  
**Sent:** Friday, June 12, 2020 10:48 AM  
**To:** [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)  
**Subject:** Re: High Lake Levels Letter - Residents & Property Owners

Dear Mayor Benedict

Please note, I do not condone the type of harassment you and your family and other public employees or elected officials have had to endure over this flooding, it is very disrespectful.

However, I personally volunteered last year to our MLA both at the November 16th meeting and also when signing the clipboard passed around at that meeting for name addresses and phone numbers. I wrote on that list that I wanted to be a volunteer for the committee as proposed by MLA Getson. That list was, as we understood, to help keep us updated and to solicit volunteers. After a few weeks when I heard nothing I called the MLA's office and was told that the committee planning was in process and his office would get back to me. I received a phone call where I reiterated my willingness to volunteer and then heard nothing more.

I called the MLA's office on June 9th after reading your email and requested a response and was told by Christen Tavner that MLA Getson will get back to me. I spoke to him this morning about the situation and he let me know that the five year plan discussed in November was moving forward, including the fact that we both agreed on, that all communities and property owners on the lake and watershed must work together and leave political agendas out of the mix.

Again, I hope you and your family will not think less of the Village you have worked hard for.

Respectfully

Colleen Klotz

Sent from my iPhone

On Jun 9, 2020, at 11:33 AM, "aboffice@albertabeach.com" <[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)> wrote:

Alberta Beach Administration  
Box 278  
Alberta Beach, AB  
TOE OAO  
Phone: 780-924-3181  
Fax: 780-924-3313  
[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

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<Letter to Residents and Property Owners - High Lake Levels.pdf>

**aboffice@albertabeach.com**

cc: Council

**From:** Gasparini, Jeannette (Soroka, Gerald - MP) <jeannette.gasparini.734@parl.gc.ca>  
**Sent:** Tuesday, May 26, 2020 1:18 PM  
**To:** Soroka, Gerald - M.P.  
**Cc:** Soroka, Gerald - M.P.  
**Subject:** Having an event/meeting?

Good afternoon,

I hope you are doing well through these difficult times.

As restrictions start to be lifted, and more gatherings start to take place in accordance with public health guidelines, I would like to start attending events/meetings set up safely and responsibly.

If you are hosting or are aware of such an event in your area, please reach out to my constituency office in Edson at [Gerald.Soroka.c1@parl.gc.ca](mailto:Gerald.Soroka.c1@parl.gc.ca) or (780) 723-6068. Schedule permitting, I will do my best to attend.

Sincerely,

Gerald Soroka, MP  
Yellowhead